MONTANA
TECHNOLOGICAL UNIVERSITY

STUDENT HANDBOOK
2025-2026

WELCOME FROM THE DEAN OF STUDENTS

Welcome to the Montana Tech community! We're so glad to have you as part of our Oredigger community. As you further your education and are challenged in your academic settings, I strongly encourage you to explore and utilize other campus resources and opportunities that may enhance your overall success and experience. Try something new - join a student club that interests you, get loud and show support at athletic events, or rent some equipment from the Student Union Information Desk and enjoy the amazing surroundings of Butte and beyond that we get to call our backyard.

The Montana Tech Student Handbook is meant to support your experience here and serve as a road map for your success. It is intended to provide you with information about services available at Tech and our policies and procedures, including the academic calendar. Montana Tech prides itself on being a community, and we expect each member to become familiar with the community standards and to take responsibility and be accountable for their actions. This handbook serves as a reference for basic University information and expectations. You are responsible for knowing the information contained in this handbook, and you are responsible for knowing the information included in the University's catalog. The catalog (published online at www.mtech.edu/catalog) is the official publication of Montana Tech, which lists policies, procedures, requirements, and course descriptions for all departments. The catalog takes precedence over all other materials. If you have further questions, you should always feel free to contact any member of the faculty or staff. All of us in Student Affairs, along with the faculty and staff, are here to support and encourage you. Let us know how we can help. We wish you a fantastic year. Go Orediggers!

Joe Cooper
Vice Provost for Student Success and Dean of Students

Check out the Dean of Students' webpage for more resources and information!

CAMPUS DIRECTORY

Have a question? We're here to help! Here's a quick guide to important people and places on campus.

CONTACT	SERVICES	PHONE EXT.	LOCATION	HOURS
Academic Center for Excellence	Advising/Class Registration	4612/4420	SSC 3.132	M-F 8:00am – 5:00pm
	Disability Services	4428		
	Exec. Director of Student Success/Associate Dean of Students	4166		
	International Student Services	4477		
	Student Outreach & Success	4610		
	Tutoring	4418		
	Testing	4428/4477		
Admissions	Important School Documents	4791	MG 207	M-F 7:30am – 5:00pm
	Prospector Tour Guides			
ASMT	Student Government	4451	Mill 200	
	Student Clubs			
	Campus Entertainment			
	Intramurals			
Bookstore	Textbooks	https://montanatechcampusstore.com/		
Business Office	Student Fees	4268	SSC 3.126	M-F 7:30am – 5:00pm
	Parking Decals/Tickets			
Campus Life	Campus Events	4211	SUB 203	
	Student Engagement/Volunteer Opportunities			
Campus Security	Campus Safety	4357 (If Life Threatening, Call 911)	Physical Plant	24/7
	Ride Accommodations			

Campus Store	Digger Gear School Supplies	4190	SUB 112	M-F 8:00am – 4:30pm
Career Services	Individual Appointments for Career Planning Needs Career Closet DR 2.0 Digger Recruiting System Internships/Job Search	4384	URC 109	M-F 9:00am – 4:30pm
Counseling Services	Counseling	4573	SUB 107 & Highlands 126C	
	Mantra Health	https://www.mtech.edu/student-life/health-wellness/counseling/mantra-health/		
Digger Card Center	Student ID Card Replacements	4514	SUB 116	M-F 8:00am – 4:00pm
Dining Services	Dining on Campus	4590	SUB 206A	
Enrollment Services	Class Registration Veteran Education Benefits Transferring Schools Registrar	4256	SSC 3.126	M-F 7:30am – 5:00pm
Financial Aid	Financial Aid Questions Scholarships	4223	SSC 3.126	M-F 7:30am – 5:00pm
Graduate School Office	Graduate Studies	4781	MUS 211	M-F 9:00am – 4:30pm
Health Center	Health Concerns	4243	SUB 123	RN: 12:30pm - 4:30pm PA(M,W): 1:00pm-4:30pm PA(F): 1:00pm - 4:00pm

HPER	Physical Activity Athletics Activity Classes	4293	HPER 104	
Human Resources	Title IX Coordinator	4322	MG 205A	M-F 7:30am – 5:00pm
Institute for Educational Opportunities	TRIO Programs	4690	HSB 203	
IT Help Desk	IT Troubleshooting	4244	MG 110	M-F 8:00am – 4:00pm
Library	Campus Computers Scan and Print Study Rooms/Space Items for Checkout Information Hub	4281	Library 101	M-Th 7:30am – 10:00pm F 7:30am – 5:00pm Sun 12:00pm – 8:00pm
Mail Room and Copy Center	Mail Services	4195/4192	SUB 117A	M-F 8:00am – 4:00pm
Residence Life	Housing Questions or Concerns Roommate Problems	4500	Prospector Office	
Vice Chancellor for Research	Undergraduate Research	4106	MUS 211	
Vice Provost for Student Success and Dean of Students	Any Other Inquiries/Concerns	4198	SUB 201C	

2025-2026 ACADEMIC CALENDAR*

2025 Summer Session ~ May 27, 2025 – August 1, 2025

(Full Session: 5/27 – 8/1. 1st Session: 5/27 – 6/27. 2nd Session: 6/30 – 8/1)

Fall and Summer 2025 pre-registration begins	Monday, March 31, 2025
Holiday (Memorial Day) no classes/offices closed	**Monday, May 26, 2025**
1st Five-Week Session (5/27 – 6/27) & Full Session (5/27 – 8/1) begins 7:30 a.m.	Tuesday, May 27, 2025
** FEE PAYMENT DUE ** (Students attending 1st & Full Sessions only)	Tuesday, May 27, 2025
Last day to add a 1st Session class (3rd day of 1st Session classes)	Thursday, May 29, 2025
Last day to drop a 1st Session class without a "W" (5th day of 1st Session classes)	Tuesday, June 3, 2025
Last day to add a Full Session class (10th day of Full Session classes)	Wednesday, June 11, 2025
Last day to withdraw from a 1st Session class with an automatic "W" (10th day of 1st Session classes)	Wednesday, June 11, 2025
Last day to drop a Full Session class without a "W" (15th day of Full Session)	Thursday, June 19, 2025
Semester exams for 1st Session – 1st Five-Week Session ends	Friday, June 27, 2025
2nd Five-Week Session begins (6/30-8/1) 7:30 a.m.	Monday, June 30, 2025
** FEE PAYMENT DUE ** (students attending 2nd Session only)	Monday, June 30, 2025
Last day to withdraw from a Full Session class with an automatic "W" (20th day of Full Session)	Monday, June 30, 2025
Deadline for faculty input of grades for 1st Session classes via *Orediggerweb* - 4:00 p.m.	Wednesday, July 2, 2025
Last day to add a 2nd Session class (3rd day of 2nd Session classes)	Wednesday, July 2, 2025
Holiday (Independence Day) No Classes	**Friday, July 4, 2025**
Last day to drop a 2nd Session class without a "W" (5th day of 2nd Session classes)	Monday, July 7, 2025
1st Session grades posted to student account/ viewable on *Orediggerweb*	Tuesday, July 8, 2025
Last day to withdraw from a 2nd Session class with an automatic "W" (10th day of 2nd Session classes)	Tuesday, July 15, 2025
Semester exams for 2nd and Full Sessions – 2nd and Full Sessions end	Friday, August 1, 2025
Deadline for faculty input of final grades for 2nd and Full Session classes via *Orediggerweb* - 4:00 p.m.	Wednesday, August 6, 2025
2nd Session grades posted to student account/viewable on *Orediggerweb*	Monday, August 11, 2025

Fall Semester 2025-2026 ~ August 25, 2025 – December 12, 2025

Continuing students begin pre-registration for Fall and Summer 2025	Monday, March 31, 2025
New and returning students may begin pre-registration for Fall and Summer 2025 semester	Monday, April 21, 2025
Fee payment due for Fall semester	Monday, August 18, 2025
Late Fee ($40.00) for non-paid students without a signed payment contract	Tuesday, August 19, 2025
Continuing Students (not new admits) registering after fee payment date, assessed $40.00 late fee	Tuesday, August 19, 2025
Fall classes begin (Alt Pins disabled at 4:30 p.m.)	Monday, August 25, 2025
Web-registration closes, last day to add a class without instructor approval	Tuesday, August 26, 2025
Instructor signature required to add a class (at the instructor's discretion)	Wednesday, August 27, 2025

***** Students without completed fee payment or signed a payment contract by 4:00 pm on Wednesday, August 27th (3rd day of class) will be cancelled from classes and will be required to re-register. *****

Holiday (Labor Day) no classes/offices closed	**Monday, September 1, 2025**
Registration closes at 5:00 p.m. (10th Day of Classes ~ last day to add a class)	Monday, September 8, 2025
Last day to drop a class without course appearing on transcript (15th Day of Class)	Monday, September 15, 2025
Non-paid students assessed additional $40.00 late fee	Tuesday, September 16, 2025
Faculty post freshmen and Highlands College midterm grades via Navigate EAB (20th Day of Class)	Monday, September 22, 2025
Faculty post freshmen and Highlands College midterm grades via OrediggerWeb (40th Day of Class)	Monday, October 20, 2025
Continuing students begin pre-registration for Spring 2026 semester	Monday, October 27, 2025
Last day to withdraw from a class with an automatic "W" (50th Day of Class)	Monday, November 3, 2025
Holiday Veterans Day (Observed) no classes/offices closed	**Tuesday, November 11, 2025**
Spring and Summer 2026 graduates–last day to submit application for degree to Enrollment Services	Friday, November 7, 2025
New and returning students may begin pre-registration for Spring 2026 semester	Monday, November 17, 2025
Thanksgiving Break - non-Instructional day (**no classes held**, admin. & faculty offices open)	Wednesday, November 26, 2025
Holiday (Thanksgiving) no classes/offices closed	**Thursday, November 27, 2025**
Holiday (Columbus Day exchange) no classes/offices closed	**Friday, November 28, 2025**
Thanksgiving break ends, classes resume 8:00 AM	Monday, December 1, 2025
Semester exams	Mon-Fri, December 8-12, 2025
Fall Commencement (Fall Graduates)	Saturday, December 13, 2025
Deadline for faculty input of final grades via *OrediggerWeb* – 4:00 PM	Wednesday, December 17, 2025
Grades posted to student account/viewable on *OrediggerWeb*	Monday, December 22, 2025
Holiday (for Christmas Day)	**Thursday, December 25, 2025**
Holiday (for New Year's Day)	**Thursday, January 1, 2026**

Subject to change

Spring Semester 2026 ~ Jan. 12, 2026 – May 8, 2026

Continuing students begin pre-registration for Spring 2026 semester ..... Monday, October 27, 2025
New and returning students may begin pre-registration for Spring 2026 semester. ..... Monday, November 17, 2025
Spring semester classes begin (Alt Pins disabled at 4:30 p.m.) ..... Monday, January 12, 2026
Fee payment due for Spring semester 2026 ..... Monday, January 12, 2026
Late fee ($40.00) for non-paid students without a signed payment contract ..... Tuesday, January 13, 2026
Continuing students (not new admits) registering after fee payment date, assessed a $40 late fee ..... Tuesday, January 13, 2026
Web-registration closes, last day to add a class without instructor approval ..... Tuesday, January 13, 2026
Instructor signature required to add a class (at the instructor's discretion) ..... Wednesday, January 14, 2026
*****Students without completed fee payment or signed a payment contract by 4:00 pm on Wednesday, January 14th (3rd day of class) will be disenrolled from classes and will be required to re-register. *****
Holiday (Martin Luther King Jr. Day) no classes/offices closed ..... Monday, January 19, 2026
Registration closes at 4:00 p.m. (10th day of classes - last day to add a class) ..... Monday, January 26, 2026
Last day to drop a class without class appearing on transcript (15th day of classes) ..... Monday, February 2, 2026
Faculty post freshmen and Highlands College grades via Navigate EAB (20th Day of Class) ..... Monday, February 9, 2026
Holiday (Presidents Day) no classes/offices closed ..... Monday, February 16, 2026
Faculty post freshmen and Highlands College grades via OrediggerWeb (40th Day of Class) ..... Tuesday, March 10, 2026
Spring Break begins ..... Monday, March 16, 2026
Spring Break ends ..... Friday, March 20, 2026
Continuing students begin pre-registration for Fall and Summer 2025 ..... Monday, March 30, 2026
Last day to withdraw from a class with an automatic "W" (50th day of class) ..... Tuesday, March 31, 2026
December 2026 graduates – deadline to submit application for degree ..... Friday, April 3, 2026
Spring Mini-Break - no classes held, admin. & faculty offices open ..... Friday, April 3, 2026
Semester exams ..... Mon-Fri, May 4 – 8, 2026
Commencement (Spring and Summer Graduates) ..... Saturday, May 9, 2026
Deadline for faculty input of Spring semester final grades via *Orediggerweb* 4:00 p.m. ..... Wednesday, May13, 2026
Grades posted to student account/viewable on *Orediggerweb* ..... Monday, May 18, 2026

2026 Summer Session ~ June 1, 2026 – August 7, 2026

(Full Session: 6/1 – 8/7. 1st Session: 6/1 – 7/2. 2nd Session: 7/6 – 8/7)

Fall and Summer 2026 pre-registration begins ..... Monday, March 30, 2026
Holiday (Memorial Day) no classes/offices closed ..... Monday, May 25, 2026
1st Five-Week Session (**6/1 – 7/3**) & Full Session (**6/1 – 8/7**) begins 7:30 a.m. ..... Monday, June 1, 2026
** FEE PAYMENT DUE ** (Students attending 1st & Full Sessions only) ..... Monday, June 1, 2026
Last day to add a 1st Session class (3rd day of 1st Session classes) ..... Wednesday, June 3, 2026
Last day to drop a 1st Session class without a "W" (5th day of 1st Session classes) ..... Monday, June 8, 2026
Last day to add a Full Session class (10th day of Full Session classes) ..... Tuesday, June 16, 2026
Last day to withdraw from a 1st Session class with an automatic "W" (10th day of 1st Session classes) ..... Tuesday, June 16, 2026
Last day to drop a Full Session class without a "W" (15th day of Full Session) ..... Wednesday, June 24, 2026
Semester exams for 1st Session – 1st Five-Week Session ends ..... Thursday, July 2, 2026
Last day to withdraw from a Full Session class with an automatic "W" (20th day of Full Session) ..... Thursday, July 2, 2026
Holiday (Independence Day Observed) No Classes ..... Friday, July 3, 2026
2nd Five-Week Session begins (**7/6 – 8/7**) 7:30 a.m. ..... Monday, July 6, 2026
** FEE PAYMENT DUE ** (students attending 2nd Session only) ..... Monday, July 6, 2026
Deadline for faculty input of grades for 1st Session classes via *Orediggerweb* - 4:00 p.m. ..... Wednesday, July 8, 2026
Last day to add a 2nd Session class (3rd day of 2nd Session classes) ..... Wednesday, July 8, 2026
Last day to drop a 2nd Session class without a "W" (5th day of 2nd Session classes) ..... Monday, July 13, 2026
1st Session grades posted to student account/ viewable on *Orediggerweb* ..... Friday, July 10, 2026
Last day to withdraw from a 2nd Session class with an automatic "W" (10th day of 2nd Session classes) ..... Tuesday, July 21, 2026
Semester exams for 2nd and Full Sessions – 2nd and Full Sessions end ..... Friday, August 7, 2026
Deadline for faculty input of final grades for 2nd and Full Session classes via *Orediggerweb* - 4:00 p.m. ..... Wednesday, August 12, 2026
2nd Session grades posted to student account/viewable on *Orediggerweb* ..... Monday, August 16, 2026

Subject to change

CAMPUS SAFETY CONTACTS

IN AN EMERGENCY, CALL 911

MONTANA TECH CONTACTS

If calling from a campus-based landline, remove the 496 prefixes to connect with the office extension.

Campus Security **406- 496-4357 (HELP)**

Director of Environmental Health and Safety
Marissa Morgan Office: 406-496-4463
Cell: 406-490-0455

Director of Physical Facilities
Layne Sessions Office: 406-496-4399

Chancellor
Johnny MacLean Office: 406-496-4129

Provost/Executive Vice Chancellor for Academic Affairs
Tim Elgren Office: 406-496-4127

Vice Provost for Student Success and Dean of Students
Joe Cooper Office: 406-496-4198

Title IX Coordinator
Vanessa Van Dyk Office: 406-496-4322
Cell: 406-603-0274

BUTTE-SILVER BOW CONTACTS
If calling from a campus-based land-line, dial 8 to exit the campus network.

Fire Department	406-497-6481
Sheriff/Law Enforcement	406-497-1120
Ambulance	406-723-3132
Intermountain Health / St. James Hospital (400 S. Clark)	406-723-2500

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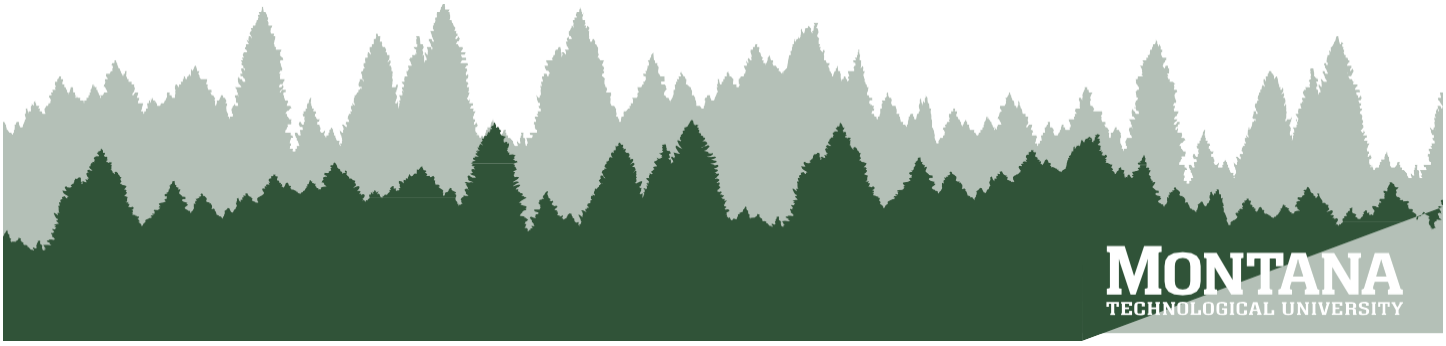


STUDENT CODE OF CONDUCT

Table of Contents

ARTICLE I: MISSION AND INTRODUCTION 11
A. Mission 11
B. Definitions of "Student" 11
C. Jurisdiction 11
D. Violation of Laws 11
E. Discrimination, Harassment, and Retaliation [INTERIM] 11
ARTICLE II: STUDENT RIGHTS 11
A. Records and Confidentiality 11
B. Process Based Rights 12
ARTICLE III: RESOLUTION PROCEDURES 13
ARTICLE IV: PROSCRIBED ACADEMIC CONDUCT 13
A. Academic Freedom 13
B. Academic Responsibilities 13
C. Academic Misconduct 13
4.1 Procedures for Academic Misconduct 14
A. Investigation by the Course Instructor 14
D. Appeal Procedures 14
ARTICLE V: PROSCRIBED GENERAL CONDUCT 15
A. Acts of Dishonesty 16
B. Harassment, Hazing, and Complicity: 16
C. Assault and Harm to Persons: 16
D. Discrimination, Harassment, and Retaliation [INTERIM]: 16
E. Alcohol and Drug Offenses: 16
F. Firearms, Explosives, and Weapons Offenses: 16
G. Illegal and Disruptive Conduct: 16
H. Theft / Misuse of Property: 17
I. Other Conduct Issues 17
5.1 Medical Amnesty 18
5.2 Procedures for General Misconduct 18
A. Overview 18
B. General Misconduct in the Classroom: 18
C. Procedures: 19
D. Student or Student Organization Response to Findings Outcome: 19
E. Sanction(s) Imposed by the University for General Misconduct: 20
F. Appeals Procedure for General Misconduct: 20
G. Student Judicial Appeals Board 21
ARTICLE VI: INTERIM ACTION 22
ARTICLE VII: OTHER UNIVERSITY POLICIES, RULES, AND STANDARDS 22
A. Montana Tech Residence Life / Housing 22
B. Montana Tech Athletics 22
C. Student Organizations / Clubs 22
D. Responsible Conduct of Research 23
E. Discrimination, Harassment, and Retaliation [INTERIM]: 23
F. Drug and Alcohol Policies 23
G. Professional Program Standards 23
H. Responsible Use of Electronic Communications Policy, University System Policies, and Montana Tech Policies Related to Student Use of IT Resources 23
I. Parking Rules and Regulations 23
ARTICLE VIII: ADDITIONAL INFORMATION / EXPECTATIONS 23
A. Concerning Behaviors 23
B. Report a Concern 23
C. Tobacco Free Campus 23
D. Drug-Free Workplace 23

ARTICLE I: MISSION AND INTRODUCTION

A. Mission

This Code of Conduct embodies and promotes honesty, integrity, accountability, and duties associated with citizenship as a student in our community at Montana Technological University. This Code exists to protect the interests of the community and dignity of its members, and to challenge those behaviors which are not in accordance with our policies. This Code describes expected standards of behavior for all students, including academic conduct and general conduct, and it outlines students' rights, responsibilities, and the campus processes for adjudicating alleged violations.

B. Definitions of "Student"

For the purposes of the Student Code of Conduct, a "student" means the following:

1. Any person who is enrolled at Montana Technological University, (hereinafter "the University") and is pursuing certificate, associate, undergraduate, or graduate degrees, including full-time and part-time status.
2. Any person who has completed an academic term and can be reasonably expected to enroll the following term.
3. Any person who attended the University during a previous academic term and who committed an alleged violation of the Code during the time of enrollment.
4. Any resident living in University housing, even if they are not enrolled.

C. Jurisdiction

The Student Code of Conduct and conduct process apply to the conduct of individual students and all formally or informally University-affiliated student groups or organizations. The Student Code of Conduct shall apply to conduct that occurs on University premises, at University sponsored activities, and to off-campus conduct that adversely affects the University Community and/or the pursuit of its objectives. Each student shall be responsible for their conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded). The Student Code of Conduct shall apply to a student's conduct even if the student withdraws from school while a disciplinary matter is pending and to student groups or organizations for behavior that occurred when the group was recognized, registered, or informally affiliated with the University, regardless of current status. The Dean of Students Office shall decide whether the Student Code of Conduct applies to conduct occurring off campus, on a case-by-case basis.

D. Violation of Laws

The University may take notice of alleged violations of federal, state and local laws by students. When a student is arrested or otherwise subject to criminal charges, the University may initiate proceedings to determine if the student has violated the Student Code of Conduct. The University reserves the right to exercise its authority of interim action upon notification that a student is facing criminal charges in accordance with Article VI, below.

E. Discrimination, Harassment, and Retaliation [INTERIM]

If the reported conduct involves common issues or parties that would potentially fall under both the Student Code of Conduct and the University's Discrimination, Harassment, and Retaliation Policy, the University may in its discretion conduct one conduct proceeding. Reports that involve sexual or discriminatory harassment, intimate partner violence, sexual misconduct, or are part of a course of conduct that meets the definition of stalking, will be addressed under the University's Discrimination, Harassment and Retaliation policy.

ARTICLE II: STUDENT RIGHTS

In University Student Code of Conduct disciplinary proceedings, for both cases involving general misconduct and academic misconduct, students have the following rights:

A. Records and Confidentiality

Montana Technological University complies with the principles of privacy described in the Montana Constitution, the Montana Code Annotated, and the federal Family Educational Rights and Privacy Act (FERPA). As such, a student involved in a University disciplinary proceeding has the following rights related to privacy and confidentiality:

1. Disciplinary Records

a) Sanctions of expulsion and suspension affect the student's academic status, and records are maintained by the Dean of Students office and/or the Office of the Provost during such time as the imposed sanctions are in effect.

(a) During the time that a Student Code of Conduct case is in process, the student continues to have the same rights and privileges as other students, unless interim action (which may include restrictions, suspension, or expulsion) has been imposed.

(b) If a student authorizes the release of the student's transcript and/or conduct records to another institution or to a prospective employer while there is a pending case under the Student Code of Conduct, it is with the understanding that if the student is found to have violated the Code in a manner that would require that the previously-released transcript and/or conduct records be altered, the University may notify the institution and/or employer and forward a corrected copy.

All records of Student Code of Conduct proceedings and sanctions for both general misconduct and academic misconduct are maintained by the Dean of Students Office. These records will be maintained in accordance with the Montana University System General Record Retention Schedule. Sanctions of expulsion and suspension affect the student's academic status and will be maintained indefinitely.

2. Confidentiality

a) All disciplinary proceedings are closed to the public.

b) The University, except as required by law, will not disclose information to anyone not connected with the proceeding. The fact that there is or has been a disciplinary proceeding concerning an incident may be disclosed; however, the identity(ies) of individual students involved in the proceedings will not be disclosed.

c) The University, will disclose the results of the proceeding, including sanctions imposed, only to those who need to know for purposes of record keeping, enforcement of the sanctions, further proceedings, eligibility for participation in certain University activities, health and safety of others, or compliance with federal or state laws. The fact that a disciplinary proceeding has been concluded and appropriate action has been taken may be disclosed.

d) In accordance with federal law the University will disclose to an accuser, the results (including interim actions) of campus disciplinary proceedings that arise from allegations of a violent crime, dating violence, domestic violence, sexual assault, and stalking.

B. Process Based Rights

1. Respondent

A student or student group or organization accused of violating the Student Code of Conduct (the "respondent") has certain rights. These include the right to:

a) Be provided written notice at least 24 hours in advance of the hearing (with the exception of Interim Action, see Article VI for more information). This notice includes that a complaint is being investigated, the nature of the complaint, and the provisions of the Student Code of Conduct that the student is alleged to have violated.
   i. If the respondent has an unavoidable conflict for the designated hearing time, as determined by the administrative conduct officer, the respondent may contact the administrative conduct officer identified in the notice as soon as possible in advance of the conduct hearing to schedule an alternate meeting date or time.
   ii. Respondent may request to waive their 24-hour notice by contacting the administrative conduct officer to ask for an earlier meeting. The administrative conduct officer will determine if appropriate arrangements can be made for an earlier hearing.

b) Request a different administrative conduct officer or board member in advance of the hearing. The University will attempt to eliminate any administrative conduct officer or board member bias in the conduct process. If a respondent is concerned about bias, they may request a different administrative conduct officer or board member in advance of the hearing. Determination of whether a different administrative conduct officer or board member is warranted will be decided by the Vice Provost for Student Success & Dean of Students or designee.

c) Be accompanied by one advisor and/or an attorney (who is not a party to the case or a potential witness) for personal advice, consultation, and/or support during the conduct hearing. However, only the respondent, and not the advisor or attorney, may speak on the student's behalf during the conduct hearing. A student who intends to bring an attorney to a meeting must notify the University official in advance of the meeting so the University may make the appropriate arrangements, which could include having a University attorney present. In the instance that the arrangements are not possible prior to the scheduled hearing, the hearing will be postponed for a reasonable amount of time for the arrangements to be made.

d) Review all redacted written or physical evidence relied on by the hearing officer during the conduct process, but may not take a copy or photograph it. All such records may be reviewed by the respondent during normal business hours. In the instance that a request to review of documents is not possible prior to the scheduled hearing, the hearing will be postponed for a reasonable amount of time to allow for document review.

e) Present one's own case, including a written account of the incident. The respondent has the right to remain silent at the conduct hearing and the choice to remain silent will not be taken as an admission of responsibility, though the student is encouraged to participate in the conduct hearing.

f) Present relevant witnesses, to submit questions for witnesses to the conduct hearing officer, and to respond to and question all information and charges presented. The number of witnesses called, and questions asked will be vetted by the hearing officer for relevancy and may be limited to prevent redundancy or the unreasonable prolonging of the hearing.

g) Timely adjudication and resolution of the case.

During the time that a Student Code of Conduct case is in process, the student continues to have the same rights and privileges as other students unless interim action (which may include restrictions, suspension, or expulsion) has been imposed.

2. Complainant

A student who brings a complaint against another student under the Student Code of Conduct (the "complainant") also has certain rights. These include the right to:

a) Request to meet with the designated administrative official to discuss the disciplinary process.

b) Present one's own case, including a written account of the incident and a statement describing the effect of the alleged misconduct.

c) Be accompanied by one advisor and/or an attorney (who is not a party to the case or a potential witness) for personal consultation and/or support. However, only the complainant, not the advisor or attorney, may speak on the student's behalf during the conduct hearing.

d) Timely adjudication and resolution of the case.

e) Privacy regarding past conduct that is irrelevant to the case. This irrelevant information will not be discussed during the proceedings.

f) Be notified of the outcome of the case when the proceedings are concluded, for proceedings involving accusations of violent crimes, dating violence, domestic violence, sexual assault, and stalking only.

ARTICLE III: RESOLUTION PROCEDURES

Nothing in this Code limits the right of the Dean of Students Office and/or the designated administrative conduct officer(s) and the Respondent, to agree at any time to disciplinary sanctions if the Respondent student agrees to the charges. The use of mediation and/or conflict resolution resources may be employed prior to formal action if agreed upon by involved parties, including appropriate University officials. Any such agreement must be in writing. When it is approved by the appropriate University official(s), signed by the student, and filed with the Dean of Students Office, the case is concluded.

ARTICLE IV: PROSCRIBED ACADEMIC CONDUCT

All students enrolled at Montana Technological University shall enjoy certain academic rights and responsibilities. Students at Montana Technological University are expected to practice academic honesty at all times.

A. Academic Freedom

Montana Technological University has had a long tradition of, and a deep commitment to, academic freedom. The welfare and strength of the University and of society at large depends upon the free search for truth and its free expression. To this end the University shall recognize and protect full freedom of inquiry, research, discussion, study, publication, and, for artists, the creation and exhibition of works of art, without hindrance, restriction, equivocation, and/or reprisal. This right extends to other facets of campus life to include the right of students to speak on general educational questions or about the administration and operation of the University and the Montana University System.

B. Academic Responsibilities

The concept of academic freedom must be accompanied by an equally demanding concept of academic responsibility. Students are responsible to abide by and fulfill all academic policies and procedures, degree/certificate requirements for graduation, and general education requirements as published in the Montana Technological University catalog.

C. Academic Misconduct

Academic misconduct is subject to Academic sanction (or penalties) by the course instructor and/or University Sanction(s) by the University through the Dean of Students Office and/or the Provost and Executive Vice Chancellor. Academic misconduct is defined as all forms of academic dishonesty, including but not limited to:

1. **Plagiarism:** Representing words, ideas, data, or materials of another person as one's own, the student's own previous work as if it were the student's own original work, or content derived directly from a generative artificial intelligence tool as if it were the student's own original work.

2. **Misconduct during an examination or academic exercise:** Copying from another student, consulting unauthorized material, giving information to another student, collaborating with one or more students without authorization, or otherwise failing to abide by the University or instructor's rules governing the examination or academic exercise without the instructor's permission.

3. **Unauthorized possession of examination or other course materials:** Acquiring or possessing an examination or other course materials without authorization by the instructor.

4. **Tampering with course materials:** Destroying, hiding, or otherwise tampering with source materials, library materials, laboratory materials, computer equipment or programs, or other course materials.

5. **Submitting false information:** Knowingly submitting false, altered, or invented information, data, quotations, citations, or documentation in connection with an academic exercise.

6. **Submitting work previously presented in another course:** Knowingly making such submission in violation of stated course requirements.

7. **Improperly influencing conduct:** Acting calculatedly to influence an instructor to assign a grade other than the grade actually earned.

8. **Substituting, or arranging substitution, for another student during an examination or other academic exercise:** Knowingly allowing others to offer one's work as their own.

9. **Facilitating academic dishonesty:** Knowingly helping or attempting to help another person commit an act of academic dishonesty, including assistance in an arrangement whereby any work, classroom performance, examination activity, or other academic exercise is submitted or performed by a person other than the student under whose name the work is submitted or performed.

10. **Altering transcripts, grades, examinations, or other academically related documents:** Falsifying, tampering with, or misrepresenting a transcript, other academic records, or any material relevant to academic performance, enrollment, or admission, or causing falsification or misrepresentation of any of the above.

11. **Research Misconduct:** Research Misconduct as defined within Research Compliance and University Policy No. 400 is a form of prohibited conduct.

Disciplinary Procedures for Academic Misconduct: The focus of inquiry in disciplinary proceedings related to academic misconduct is to determine if a violation of the Standards of Academic Conduct has occurred and, if so, to determine an appropriate academic penalty and/or University sanction. Student Code of Conduct proceedings are administrative proceedings and do not follow formal rules of evidence applicable in legal and criminal proceedings. The University has the burden of proof to establish a violation of academic misconduct by a preponderance of the evidence (it is more likely than not that the incident occurred).

It is assumed, unless shown otherwise, that the faculty, Provost, and/or Dean of Students (or designees) make impartial judgments concerning academic misconduct and fairly impose an appropriate academic penalty and/or University sanction. Minor deviations from prescribed procedures will not invalidate a decision or proceeding, provided they do not significantly prejudice the student or the University.

The adjudication of any alleged academic misconduct must be initiated within two years of discovery of the incident.

4.1 Procedures for Academic Misconduct

A. Investigation by the Course Instructor

1. **Misconduct alleged during the course:** When an incident of alleged academic misconduct is discovered by or brought to the attention of the course instructor during the course, the instructor will document the timing of the incident in writing and personally contact the accused student within ten (10) working days to arrange a meeting. The course instructor and the student may each have a person of choice present at this meeting (see Article II: Student Rights). The role of legal counsel, if any, at this stage should be restricted to consultation with the student. At this meeting the course instructor will:

a) Conduct a discovery interview to address academic misconduct concerns.
   i. If, after the discovery interview has concluded, the instructor believes that academic misconduct has occurred, the instructor will inform the student of the alleged academic misconduct and present the evidence supporting the allegation.
   ii. If the instructor concludes that there is not sufficient evidence of academic misconduct, the instructor and student may choose to discuss alternative / informal resolutions to the concerns.

b) Inform the student of the Student Code of Conduct procedures.
c) Allow the student an opportunity to respond to the charge(s) and evidence (the student is not required to respond).
d) Discuss the academic sanction and possible University sanctions and allow the student to respond.

If the student does not respond to the course instructor's request for a meeting or does not attend the meeting, the course instructor will proceed with their investigation and follow the procedures described below in "Resolution of the Academic Misconduct charge(s)."

2. **Misconduct alleged at or after the conclusion of course:** When an incident of alleged academic misconduct is discovered or brought to the attention of the course instructor, the instructor will document the timing of the incident in writing and personally contact the accused student within ten (10) working days to arrange a meeting either in person or remote within 10 working days. During the meeting, steps a-d as outlined above will be followed. If a student is unable to attend a meeting, the instructor notifies the student in writing, completing steps a-d. The instructor may also choose to assign a grade of "N" for the course until there is a final resolution of the charge(s) and a final grade can be assigned.

B. Submission of Academic Dishonesty Violation Referral form: The faculty member is required to submit the Academic Dishonesty Violation Referral form for any instance of academic misconduct, even if after meeting with the student(s) the decision is that academic misconduct did not occur. The Associate Dean of Students will review any prior academic and/or general misconduct on file with the Dean of Students Office to determinate whether any additional sanctions are appropriate. Any additional sanctions would be determined by the Dean of Students Office (or designee) and/or the Academic Standards Committee.

C. Resolution of the Academic Misconduct charge(s):

1. If the instructor concludes that the student engaged in academic misconduct, the instructor informs the student of the academic sanction to be imposed, as well as the Associate Dean of Students. The academic sanction does not take effect until the final resolution of the charge(s) or until the deadline for an appeal has passed. At faculty discretion, academic misconduct in a course may result in an "F" grade on the assignment or examination, or in the course. An "N" grade may also be assigned in the interim until there is a final resolution of the charge(s) and a final grade can be assigned.

2. The Associate Dean of Students will notify the student in writing, specifically:
   ii. A statement of the specific academic misconduct committed
   iii. A concise summary of the facts upon which the charge is based
   iv. A statement of the academic and/or University sanction(s)
   v. A statement of the appeal procedure

3. If, within ten (10) working days of receiving written notice from the Associate Dean of Students, the student does not appeal the decision to impose the academic and/or University sanction(s), the findings will be accepted and sanctions will be implemented.

4. A written summary of the case will be placed in the student's disciplinary file maintained by the Dean of Students Office.

5. No University sanction or academic sanction is imposed until final resolution of the charge(s) or until the deadline for an appeal has passed.

D. Appeal Procedures

1. **Student Appeal of Academic Misconduct Findings/Sanctions:**
   If the student denies the charge(s) and/or does not accept the academic penalty imposed by the course instructor and/or the University, the student may appeal to the Academic Standards Committee. A request for appeal with supporting evidence must be presented in writing to the Office of the Provost within ten (10) working days after the student receives the written findings and sanctions from the Associate Dean of Students.

2. **Academic Standards Committee:**
   The Academic Standards Committee is appointed by the Provost and is composed of the Registrar, the Associate Dean of Students, and three faculty members. The committee issues a recommendation to the Provost who can either accept, reject, or modify the committee's recommendations. There is no official "chair" of the committee. During hearings the "chair" responsibility could fall on any committee member and designation of "chair" is determined at the hearing. In issues where a conflict of interest may arise alternate committee members will be assigned by the Provost.

3. **Appeal Hearing Procedures:**

a) When a student appeals to the Academic Standards Committee, the Office of the Provost schedules a hearing date. The Office of the Provost gives notice of the time, date, and place of the hearing to the student, course instructor, and any other relevant parties (i.e. Department Head, Academic Dean, etc). In the absence of extenuating circumstances, the hearing is held within fifteen (15) working days of the appeal.

b) A student appealing to the Academic Standards Committee may be accompanied by one advisor and/or an attorney (who is not a party to the case or a potential witness) for personal advice, consultation, and/or support during the appeal hearing. However, only the student, and not the advisor or attorney, may speak on the student's behalf during the hearing. A student who intends to bring an attorney to an appeal hearing must notify the Office of the Provost in advance of the meeting so the University may make the appropriate arrangements, which could include having a University attorney present. In the instance that the arrangements are not possible prior to the scheduled appeal hearing, the hearing will be postponed for a reasonable amount of time for the arrangements to be made.

c) All hearings are closed to the public to protect the privacy rights of involved parties.

d) The Chair of the Academic Standards Committee is responsible for conducting and facilitating the hearing in an orderly manner. The student presents witnesses and/or evidence in support of the appeal. The course instructor, Department Head, and/or Academic Dean also presents witnesses and evidence. Each party may question the other party's witnesses, either directly or through the Chair at the discretion of the Chair. The burden of proof is on the University to establish a violation by a preponderance of the evidence.

e) Formal rules of evidence (such as in a legal proceeding) do not apply. The Chair decides the admissibility of all evidence presented and rules on all procedural issues.

f) The Chair may prescribe additional procedural rules for the hearing that are consistent with this Code.

g) The Academic Standards Committee reaches a decision by majority vote. The Chair has the right of vote. The vote may uphold, alter, or overturn the academic penalty(ies) and/or University sanction(s). The recommendation of the Committee is submitted to the Provost for review and final approval. Committee deliberations are closed to the parties and others.

h) Within ten (10) working days, a copy of the Provost's decision is provided to the student, the course instructor, and any other required parties.

i) A student who fails to appear for a scheduled Academic Standards Committee hearing is considered to have waived the right to appeal. The student receives the academic penalty(ies) and/or University sanction(s) as determined and outlined in the written notice from the Associate Dean of Students.

j) The student may seek further administrative review by the Commissioner of Higher Education and the Board of Regents in accordance with to Montana University System Policy and Procedures Manual, 203.5.2.

4. **Penalties / Sanctions for Academic Misconduct:**
   Depending on the severity of the academic misconduct, a student may incur one or more of the following penalties:

a) **Academic Penalty(ies) by the Course Instructor:** The student may receive a failing or reduced grade in an academic exercise, examination, or course, and/or be assigned additional work which may include re-examination.

b) **University Sanction(s):** The University may also impose a sanction that exceeds the academic penalty. The University sanctions listed below require administrative review and approval by the Dean of Students and/or Provost, or their designees:

- i) Disciplinary Warning: The student is warned that further misconduct may result in more severe disciplinary sanctions.
- ii) Disciplinary Probation: The student is warned that further misconduct may result in suspension or expulsion. Conditions may be placed on continued enrollment for a specified period of time.
- iii) Suspension: The student is separated from the University for a specified period of time and may also be excluded from participation in any University-sponsored activity.
- iv) Expulsion: The student is permanently separated from the University and may also be excluded from any University-owned and/or -controlled property or events.
- v) Denial of a Degree: A degree is not awarded.
- vi) Revocation of a Degree: A previously awarded degree is rescinded.

ARTICLE V: PROSCRIBED GENERAL CONDUCT

Students and/or Student Groups or Organizations at Montana Technological University are expected to practice responsible behavior at all times.

General misconduct is subject to University Sanction(s) by the Dean of Students Office or designee.

General misconduct is defined as conduct including, but not limited to, the following:

A. Acts of Dishonesty

1. **Falsification:** Forgery, alteration or misuse of University documents, records, instruments of identification, computer programs, or accounts. Students must provide complete and truthful information about themselves.

2. **Unauthorized Access:** Unauthorized access to any University building or unauthorized possession, duplication or use of means of access (Digger Card, keys, etc.) to any University building or failing to timely report a lost key or Digger card with access to University housing or buildings.

3. **False Information:** Providing false information to any University official acting in performance of their duties or capacities.

B. Harassment, Hazing, and Complicity:

1. **Harassment** includes but is not limited to unwelcome verbal, psychological, graphic and/or written abuse directed at another, beyond a reasonable expression of opinion.

2. **Cyberbullying** is repeated and/or severe aggressive electronic communications that are directed at another person or are intended to intimidate, harm, or control another person emotionally.

3. **Hazing** includes any intentional, knowing or, or reckless act committed against another person or persons that occurs in connection with initiation into, affiliation with, or maintaining membership in a group or organization and causes or risks physical or psychological injury. Prohibited hazing behaviors include, but are not limited to: physical abuse, forced endurance of extreme conditions or physical exertion, coerced consumption of substances, compelled sexual acts, threats that cause fear of harm, and any actions involving or requiring criminal conduct.

4. **Complicity** includes but is not limited to:

a) Conduct of a student who is present when a violation of the Code of Student conduct occurs and who encourages, assists, or otherwise enables conduct that could result in serious injury to a person, including sexual misconduct; or:

b) Conduct of an organized group that encourages, assists, or otherwise enables conduct that could result in serious injury to a person, including sexual misconduct.

C. Assault and Harm to Persons:

1. **Physical Assault** which includes but is not limited to: physical contact of an insulting or provoking nature, physical contact that puts the person in fear for their physical safety, or physical contact that causes the person to suffer physical injury.

2. **Threatening and Intimidating Behaviors:**

a) A threat is defined as actions, or written or verbal conduct that causes a reasonable expectation of injury to the health or safety of any person or damage to any property.

b) Intimidation is defined as implied threats or acts that cause a reasonable fear of harm in another.

D. Discrimination, Harassment, and Retaliation [INTERIM]:

1. Prohibited Conduct set forth in the Montana Tech Discrimination, Harassment and Retaliation policy.

E. Alcohol and Drug Offenses:

1. **Tobacco:** Smoking, vaping, or tobacco use on campus is a violation of the Montana Tech Tobacco and Nicotine Policy and of this Student Code of Conduct.

2. **Alcohol:** Use, possession, or distribution of intoxicants, including alcohol, except as expressly permitted by law or University policy is prohibited. Alcoholic beverages may not, in any circumstance, be used by, possessed by, or distributed to any person under twenty-one (21) years of age.

3. **Drugs:** Use, possession, manufacture, distribution or sale of narcotics or dangerous drugs as defined by city, state or federal laws is prohibited. This includes mind-altering drugs, designer drugs or synthetic substances used as a substitute for a controlled substance, except as expressly permitted by law or University policy. This also includes the abuse, distribution, or improper use of prescription drugs.

F. Firearms, Explosives, and Weapons Offenses:

1. Illegal or unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals on University premises, or use or storage of any such item, even if legally possessed, in a manner that harms or threatens the safety of others or self, is prohibited. Prohibited weapons and explosives can include, but are not limited to firearms/guns, including air, BB, paintball, facsimile weapons and pellet guns, fireworks, ammunition, and dangerous objects such as arrows, axes, machetes, nun chucks, throwing stars, or knives with a blade of longer than four (4) inches.

G. Illegal and Disruptive Conduct:

1. **Disruptive Behavior:** Substantial disruption or obstruction to University operations or University-sponsored activities, including but not limited to studying, teaching, research, administration, disciplinary proceedings, or fire, police, or emergency services. Behavior that occurs

off-campus may be subject to University action if the behavior adversely affects the University Community and/or the pursuit of its objectives.

2. **Violation of federal, state or local law, or policies:** Violation of published University policies, rules or regulations and violation of federal, state or local law.

3. **Acting to impair, interfere with or obstruct the orderly conduct, processes and functions of the University,** including but not limited to:

a) Use of amplification systems on the campus outside of University buildings except with written permission from the Dean of Students Office (or designee).
b) Failure to comply with directions of University officials acting in the performance of their duties.
c) Failure to comply with any authorized Student Code of Conduct sanction(s)/condition(s).
d) Causing, inciting or participating in any disturbance that presents a clear and present danger to self or others, causes physical harm to others, or damage and/or destruction of property on University premises.

4. **Misuse of Medical Amnesty Policy** (see below for details regarding the Medical Amnesty policy), including but not limited to:

a) Discouraging or otherwise interfering with outreach to emergency medical services or law enforcement in the event of a medical emergency.
b) Intentionally making unnecessary contact with emergency medical services or law enforcement (e.g, after situation is under control by University or another official who has already responded or is on scene).
c) Purposefully misusing the Medical Amnesty policy.

5. **Unreasonably interfering with the lawful freedom of expression of others.**

H. Theft / Misuse of Property:

1. **Stolen Property:** Theft or attempted theft of property or services or knowingly possessing stolen property.

2. **Defacing, tampering, damaging, or destroying University property** or the property of any member of the University community.

3. **IT and Acceptable Use:** Unauthorized or illegal use of the University's telephone system, mail system, computers, or computer network, or use of any of the above for any illegal act.

4. **University IT Policy:** A violation of IT policies, including but not limited to those found within University Policy No. 1300.

I. Other Conduct Issues

1. **Fire Safety:** Violation of local, state, federal, or campus fire policies, including but not limited to:

a) Intentionally or recklessly causing a fire which damages University or personal property or which causes injury;
b) Failure to evacuate a University-controlled building during a fire alarm;
c) Improper use of University fire safety equipment; or
d) Tampering with or improperly engaging a fire alarm or fire detection/control equipment while on University property. Such action may result in a local fine in addition to University sanctions.

2. **Wheeled Devices:** Skateboards, roller blades, roller skates, bicycles, electronic hover boards, electric bikes/scooters, and similar devices are not permitted to be ridden inside University buildings. Bicycles are not permitted inside University buildings for storage, except as allowed in the residence halls and campus apartments by Montana Tech Residence Life policy. Additionally, skateboards and other wheeled items may not be operated in a dangerous or reckless fashion, or on railings, curbs, benches, or any such fixtures that may be damaged by these activities. Electric bikes/scooters may only be operated on sidewalks at reasonable speeds to ensure the safety of pedestrians and riders must always yield to pedestrians. Individuals may be held responsible for damage to University property caused by these activities. Failure to yield to pedestrians or failure to abide by traffic laws/rules on campus is considered a conduct violation.

3. **Animals:** Animals, with the exception of service animals and authorized assistance animals, are not permitted in campus buildings or on campus without a leash. Not cleaning up after animals on campus is a conduct violation. Not having animals under control is a conduct violation. Montana tech's policies regarding Service Animals, Assistance Animals and Pets can be found at Montana Tech Service Animal Policy.

4. **Abuse of Conduct Process:** Abuse or interference with, or failure to comply with, University process including conduct and academic integrity hearings, including but not limited to:

a) Falsification, distortion, or misrepresentation of information;
b) Failure to provide, destroying, or concealing information during an investigation of an alleged policy violation;
c) Attempting to discourage an individual's proper participation in, or use of, the campus conduct system;
d) Harassment (verbal or physical) and/or intimidation of a member of a campus conduct body prior to, during and/or following a campus conduct proceeding;
e) Failure to comply with the sanction(s) imposed by the campus conduct system;
f) Influencing, or attempting to influence, another person to commit an abuse of the campus conduct system.

5. **Arrest:** Failure of any student to accurately report the student's arrest by any law enforcement agency to the Dean of Students Office within seventy-two (72) hours of any violent, sexual, or felony crime regardless of the location or whether the crime occurred during a semester break. A felony crime is a crime for which more than one year in prison may be imposed.

6. **Other Policies:** Violation of other published regulations, rules, or policies as stated in Article VII of this Code.

5.1 Medical Amnesty

Montana Technological University strongly encourages students and organizations to immediately contact University staff, emergency medical services, and/or law enforcement when they have reason to believe that a student's health or safety is at risk. To mitigate barriers to requesting medical aid that may be caused by consumption or use of alcohol or drugs, a Medical Amnesty policy shall apply to:

1. Students who request aid for themselves;
2. Students who request aid for another student(s);
3. Students for whom aid is rendered; and
4. Students whose violation of alcohol or drug policies were discovered because of a call for medical assistance.

In the situation where a student needs medical assistance, the student(s) who requests and/or receives emergency medical aid and fully complies with University, medical, and/or law enforcement personnel will not be issued disciplinary sanctions nor have conduct files created for the violation of drug or alcohol policies that occurred in connection with the reported incident.

If the University becomes aware of student's use or possession of drugs and/or alcohol because of a call for medical assistance, then these students will also be covered by the Medical Amnesty policy.

In order for amnesty policies to apply, the University may require students involved to participate in an alcohol/drug education program or seek medical treatment for alcohol and/or drug abuse, but these requirements will not be recorded as disciplinary sanctions.

The following are not covered by the Medical Amnesty policy:

1. Montana Technological University has discretion to determine that this policy does not apply in more serious situations, including but not limited to manufacturing and sales of drugs, assault or harm to persons, damage to property, and hazing. This policy does not apply to alleged violations of other University Discrimination, Harassment, and Retaliation policies.
2. Repeated use of this Medical Amnesty Policy for the purpose of avoiding disciplinary action by the University will be considered interference with the conduct process and may lead to additional disciplinary measures.
3. Making unnecessary contact with emergency medical services or law enforcement (e.g, after situation is under control by University or another official who has already responded or is on scene).

Students and organizations may be subject to disciplinary measures if they discourage or otherwise interfere with outreach to emergency medical services or law enforcement in the event of a medical emergency.

The University encourages students to call for help anytime there is concern for their own health or the health of others. The Dean of Students Office may issue sanctions to students and organizations, including but not limited to alcohol or drug sanctions, to students and organizations who purposely misuse the Medical Amnesty policy.

This policy does not preclude or prevent action by police or other legal authorities pursuant to relevant state or federal criminal statutes. Montana has multiple laws offering Good Samaritan protections: MCA § 50-32-609 provides protections in situations involving drugs, and MCA § 45-5-624(10) provides protections in situations involving minors in possession of alcohol.

5.2 Procedures for General Misconduct

A. Overview

This overview gives a general idea of how Montana Technological University's campus conduct proceedings work, but it should be noted that not all situations are of the same severity or complexity. Thus, these procedures are flexible, and are not exactly the same in every situation, though consistency in similar situations is a priority. The campus conduct process and all applicable timelines commence with notice to an administrator of a potential violation of Montana Technological University policy or other rules.

1. Once notice or a report is received from any source (victim, RA, 3rd party, online, Campus Security, etc.), the Dean of Students Office or Residence Life officials may proceed with a preliminary investigation and/or may schedule an initial educational meeting/conference with the responding student to explain the conduct process to the responding student and gather information. Incidents involving alleged violations of the Student Code of Conduct that occur within any of the campus housing areas (Prospector Hall, Centennial Hall, the Living Learning Center, and the Montana Tech Apartments) are typically investigated and adjudicated by designated Montana Tech Residence Life staff.
2. Incidents that occur outside of campus housing areas are typically investigated and/or adjudicated by the Dean of Students Office (or designee). In some instances, incidents that occur off campus will be investigated and/or adjudicated by the Dean of Students Office. Serious cases with potential sanctions of Suspension or Expulsion from the University will be referred directly to the Dean of Students Office, regardless of where they originate.

B. General Misconduct in the Classroom:

1. Faculty members at Montana Technological University have the independent authority to exclude a student from any class session in which the student displays disruptive behavior that threatens the learning environment and/or safety and well-being of others in the classroom. Faculty must take care to honor the academic freedom of all students as outlined in Article IV of this code.

2. If circumstances warrant dismissal from a class session for behavior reasons, the faculty member must contact the Dean of Students Office immediately following the class to discuss the situation and make a determination about whether Student Code of Conduct charges will be initiated.

3. The student remains eligible to return to the next class session, unless interim action prohibiting class attendance is imposed per Article VI

of this Code.

4. The faculty member maintains the authority to remove the student from any future class session during which the student is disruptive.

5. The student may be suspended permanently from a class upon recommendation of the Dean of the college or school offering the class in accordance with the disciplinary procedures outlined in the section below.

C. Procedures:

1. A referral is made to the Dean of Students Office or designee. The designated staff member receiving the referral will begin a preliminary investigation to determine if an alleged violation has occurred. If a determination is made that no violation occurred, then the referral is closed. If the determination is made that an alleged violation may have occurred, then the investigation continues.

2. A student or students will be notified via their student email account that a report has been received and their attendance to discuss this report is requested. The student will be presented with the charge(s) that are being investigated as well as their rights through the conduct process. In cases involving student groups or organizations, the lead student representative of the organization (usually the president or similar position) will be notified and participate on behalf of the group unless the participation of additional group members is requested by the University. This is known as the Preliminary Meeting for the conduct process.

3. At this time, the student can choose to meet with a hearing officer to discuss the report and what evidence they have to share. This meeting is known as the Findings Meeting.

a) The Findings Meeting must occur within ten (10) working days of the Preliminary Meeting unless the University provides notice and reasonable explanation for a delay or alternate arrangements are made that are agreeable to both parties.
b) During the Findings Meeting, the student will have the opportunity to review relevant evidence and have an opportunity to respond to the evidence and charges. The student will also have the opportunity to present additional evidence or witnesses if applicable. Both parties are allowed to ask questions of each other and seek clarification.
c) If the student does not show for the Findings Meeting, the charges are accepted as outlined in the notice letter and appropriate sanctions will be imposed. The student is notified of the findings and the sanctions (if applicable) and loses the right for further appeal.

4. After completing the Findings Meeting, the hearing officer will complete their investigation and determine if there is a violation of the Code of Conduct or not, as well as impose appropriate sanctions.

a) In cases involving a student group or organization, the conduct officer may also consider if:
- i) The alleged violation originates from an activity or event officially or unofficially/informally supported, arranged, funded, or approved by the group.
- ii) The alleged violation occurs on University property or property owned or operated by the group or organization.
- iii) The alleged violation would likely not have occurred if not for the involvement of or student's connection to the group or organization.
- iv) A leader or member within the group is aware that a violation is likely to take place and fails to intervene or rectify the situation before it occurs.
- v) There is a presence of a recurring pattern of individual violations that have taken place without adequate supervision, correction, or sanctions by the group.
- vi) The group or organization is formally or informally using resources and privileges granted to them based on their affiliation with the University to influence the action of group members (or themselves) in a way that violates the student code of conduct.

5. The Hearing Officer summarizes the findings and recommended sanctions (if applicable) in a Findings Letter that is sent to the student via their student email account. This letter includes findings for each individual charge, a statement of evidence that informed that decision, and a list of sanctions.

Except for interim action that may be taken by the University, disciplinary sanctions are not imposed until the final resolution of the charges or until the deadline for a final appeal has passed. If interim action has been taken in the matter, the interim action remains in place until the appeal of the final resolution has been exhausted, the deadline to appeal has passed, or the respondent indicates they do not intend to appeal the final resolution.

D. Student or Student Organization Response to Findings Outcome:

1. The student or student organization has three (3) options in response to the outcome of the Findings Letter:

a) To accept the findings and the sanctions issued;
b) To not accept the findings and/or the sanctions issued and commence the appeal process; or
c) To not respond at all. The student has five (5) working days to respond to the Findings Letter after being issued.

2. If the student or student organization signs the Findings Letter that they are accepting the outcome, the case is closed, and sanctions are imposed. A copy of the letter is kept on file by the Dean of Students Office and a copy is given to the student.

3. If the student or student organization does not accept the Findings Letter or sanctions, the student can request the case be transferred to the next appellate authority. The student also needs to submit a statement indicating their reason for appealing. (See criteria for Appeal in section F.)

4. If the student or student organization chooses not to sign or respond to the Findings Letter within five (5) working days, the findings and sanctions are accepted, and the student loses the right to appeal the case further. This letter is kept on file by the Dean of Students Office

and a copy is provided to the student.

E. Sanction(s) Imposed by the University for General Misconduct:

1. Sanctions for violating the Student Code of Conduct may include one of more of the following:

a) **Disciplinary Warning:** The student or student organization is warned that further misconduct may result in more severe disciplinary sanctions.

b) **Disciplinary Probation:** The student or student organization may continue attending/engaging at the University but is subject to restrictions and/or conditions imposed by the University for a specified period of time. Further violation of the Code while under disciplinary probation will result in more severe sanctions including possibility of expulsion or suspension of group status.

c) **Suspension:** The student or student organization is separated from the University for a specified period and may also be excluded from participation in University-sponsored activities. For student organizations, there is a loss of University privileges including, but not limited to, restriction from use of University financial processes, vehicle rentals under the University Policy, use of University property to host meetings/events, and use of other University granted resources. Organizations recognized by the Associated Students of Montana Tech (ASMT) may face additional action at the discretion of ASMT.

d) **Expulsion:** Involuntary removal of student status indefinitely. This may also include exclusion from any and all University-owned and/or controlled property, events, or activities.

e) **Restitution:** The student or student organization is required to make payment to the University and/or another person or entity for actual financial loss resulting from a Student Code of Conduct violation.

f) **Withholding or Revocation of a Degree:** A degree is withheld, or a previously awarded degree is rescinded. This sanction may be imposed when a person who is no longer enrolled is found to have violated the Code during the time of enrollment, and the proper sanction would have been expulsion (see Article I, Section B "Definitions of Student").

g) **Other Sanctions:** In addition to or in place of the above, other sanctions may be imposed such as eviction from University housing, restriction or banning from certain on-campus facilities, restriction or prohibition from attending campus events or participating in campus activities, loss of privileges and/or group recognition, and requirements to attend and complete classes, programs, workshops, and/or counseling sessions. Details of the terms of the sanction will be provided to the student in writing.

2. Committing any act prohibited by this Code may result in suspension or expulsion from the University unless specific and mitigating factors are present. Potential mitigating factors include but are not limited to:

a) The attitude of the student;
b) Disciplinary history;
c) The nature of the offense; and
d) The severity of any damage, injury, or harm resulting from it.

3. **Readmission:** Readmission to the University after suspension for general misconduct is dependent upon the student's compliance with the conditions of the suspension and the student's fitness to return to the campus community. These decisions are made by the Dean of Students Office upon consultation with appropriate campus officials and/or community members. In some cases, appropriate documentation may be required for readmission. Upon readmission, the student may be placed on disciplinary probation for a designated period of time with required conditions and expectations of behavior.

Appropriate University officials will be notified of Student Code of Conduct findings and/or sanctions imposed. Repeated or aggravated violations of this Code may result in more severe disciplinary sanctions than any individual violation might warrant.

F. Appeals Procedure for General Misconduct:

If a student or student organization wants to appeal the findings and/or sanctions against them, they have the right to do so as long as it is based on at least one of the following criteria:

1. A procedural error; the hearing officer did not follow procedure in conducting the initial meetings;

2. New evidence or witness has been discovered that was not reasonably discoverable during earlier proceedings, since the findings meeting was held; or

3. Excessive sanctions are issued in relation to the behavior or violation in question and the respondent's conduct history.

If a student feels one or more of these criteria exist, they should submit a statement to the Dean of Students Office. This statement will be reviewed by the Dean of Students Office to ensure at least one of the criteria is met and then initiate a meeting for the student and the appellate officer/group. (In cases in which the Dean of Students was the hearing officer, the student's statement/appeal will be submitted directly to the Student Judicial Appeals Board by the Dean of Students for consideration.) The appeal process follows:

1. Cases that are heard by Montana Tech Residence Life staff are appealed to the Dean of Students, or designee.

2. Cases that are heard by Student Affairs staff are appealed to the Dean of Students, or designee.

3. Cases that are heard by the Dean of Students are appealed to the Student Judicial Appeals Board.

Upon completion of the appeal procedure noted above, the student may seek further administrative review by the Commissioner of Higher Education and the Board of Regents pursuant to Montana University System Policy and Procedures Manual, 203.5.2.

G. Student Judicial Appeals Board

If a student wants to appeal the findings and/or sanctions that were determined by the Dean of Students, they may do so via the Student Judicial Appeals Board if at least one of the criteria noted above exists.

1. Composition

The Student Judicial Appeals Board will be comprised of the Provost/Executive Vice Chancellor, the Chair of the Faculty Senate, two students appointed by the Associated Students of Montana Tech (ASMT), two faculty members and two staff members (appointed by the Chancellor), and a designee from the Dean of Students Office as an ex-officio member and resource person. There is no official "chair" of the committee. During hearings "chair" responsibility could fall on any committee member and designation of "chair" is determined at the hearing. The Board may uphold, alter, or overturn the original findings and/or sanctions, or make any other recommendations deemed advisable.

2. Appeal Review Procedures

Appeals to the Student Judicial Appeals Board must be initiated by the student within ten (10) days immediately following the decision of the Dean of Students. Students may initiate an appeal by contacting the Dean of Students Office.

The Board will meet to discuss the validity of the appeal. In deciding whether to grant or deny an appeal hearing, the Appeals Board's considerations must be procedural and objective. The only reasons to be taken into consideration will be the three criteria:

a) A procedural error; the hearing officer did not follow procedure in conducting the initial meetings;
b) New evidence or witness has been discovered that was not reasonably discoverable during earlier proceedings, since the findings meeting was held; or
c) Excessive sanctions are issued in relation to the behavior or violation in question and the respondent's conduct history.

3. Denial of Appeal

The Board, after examining the appeal submitted based upon one or more of the criteria questions, may find that there is no basis upon which to grant an appeal hearing. In this instance, the Chair of the Board or the Dean of Students Office representative will notify the student in writing of the Board's determination. A copy of this notification will also be sent to the Dean of Students Office.

4. Acceptance of Appeal

If the Board determines that grounds for appeal have been met, the Chair of the Board or the Dean of Students Office representative will notify the student and the decision maker that it has accepted the appeal and schedule a hearing date and time. The Provost/Executive Vice Chancellor will identify and designate and appropriate person to present the case for the University. This person will typically be the Dean of Students; however, it may be another University official, staff member, attorney or other designees. The respondent and complainant (if applicable) will be notified of the identity of this person at three (3) business days before the hearing.

5. Procedures / Deliberations

a) Notification and Scheduling - When the Student Judicial Appeals Board determines grounds for appeal have been met, the Chair of the Board or the Dean of Students Office representative will schedule a hearing date, time, and location. Notice of the date, time, and location of the hearing will be provided to the student and any other relevant parties (e.g., complainant). The appeal hearing is typically scheduled to take place within thirty (30) working days of the appeal submission, unless extenuating circumstances exist as determined by the Chair.

b) Representation - A student appealing to the Appeals Board may be accompanied by one advisor and/or an attorney (who is not a party to the case or a potential witness) for personal advice, consultation, and/or support during the appeal hearing. However, only the student, and not the advisor or attorney, may speak on the student's behalf during the hearing. A student who intends to bring an attorney to an appeal hearing must notify the Chair of the Board in advance of the meeting so the University may make the appropriate arrangements, which could include having a University attorney present.

c) Privacy - All hearings are closed to the public to protect the privacy rights of involved parties.

d) Hearing Procedures - Although the exact structure and flow of each hearing may vary, in general, Student Judicial Appeals Board hearing proceedings will include the following with the Chair conducting the hearing in an orderly manner:

i) Introduction of all parties.
ii) Statement of the charges and findings/sanctions against the respondent.
iii) Presentation of the University's case, including an opening statement, evidence, and any witnesses. (The designated University official, typically the Dean of Students, will present the case on behalf of the University, including evidence and/or witnesses.)
iv) Presentation of the student respondent's case (by the student), including an opening statement, evidence, and any witnesses.
v) Opportunities throughout for the respondent to ask questions, for the University presenter to ask questions, and for Student Judicial Appeals Board members to ask questions.
vi) Closing statements.
vii) Formal rules of evidence (such as in legal proceedings,) do not apply. The Chair decides the admissibility of evidence and rules on procedural issues.

e) Recording and Platform - Hearings are audio recorded at University expense, and this recording serves as the official record. No other recordings are permitted. The hearing may be held in person or remotely via platforms such as Zoom/Teams at the Chair's discretion.

f) **Appeals Board Deliberations** (All parties other than Board members are excused).
   i) The deliberations of the Conduct Board will include two distinct phases: 1. Findings: Whether the student violated any standard(s) of the Code of Conduct. 2. Sanctioning: Appropriate sanction(s) should the student be found in violation.

g) **Decision** - The Board is charged with rendering a decision about findings and/or sanctions within five (5) working days after the close of the hearing. The Board's decision is reached through majority vote, and the Chair and ex-officio member are eligible to vote. The Chair or ex-officio member will draft a written decision on behalf of the Board that includes:
   i) Findings for each specific charge, including a statement of reasons for the decision(s).
   ii) A description of the sanctions (if applicable).

h) **Notification of Decision** - The Board's written decision is provided to the respondent and the Dean of Students Office for review.

i) **Failure to Appear for a Student Judicial Board Hearing** - A respondent who fails or refuses to appear after proper notice of a Student Judicial Appeals Board hearing is considered to have waived their rights to be heard by the Board. In this case, the University will find the student to be in violation of the Code of Conduct as charged and will impose the disciplinary sanctions specified in the statement of charges.

j) **Hearing Officer Option** - If a case is appealed to the Student Judicial Appeals Board during a time when the Board will not be able to hear the case within a reasonable period of time (e.g. between semesters, during the summer, during other academic breaks), the Chancellor of the University (or designee) may, when it appears to be in the best interest of the University and/or the student(s) involved, appoint an impartial Hearing Officer to conduct the appeal hearing following the general procedures described in this Code.

ARTICLE VI: INTERIM ACTION

The University reserves the right to take necessary and appropriate interim action to protect the safety and well-being of the campus community.

A student or student group or organization may be temporarily suspended from the University, evicted from University Housing, prohibited from being on campus property, restricted or prohibited from attending/hosting campus events, and/or restricted in other ways by the Dean of Students Office or designee pending University disciplinary proceedings.

If there is evidence that the student's continued presence on campus, at certain activities, or at certain locations, constitutes an immediate threat to others or to the continuance of normal University operations, or if a student is facing criminal charges, interim suspension, eviction, and/or restrictions may be imposed effective immediately and without prior notice.

Right to Hearing: In cases of interim suspension, eviction, or restriction, the student may appear before the Dean of Students or designee, within five (5) working days from the effective date of interim action to discuss the following:

1. The reliability of the evidence against the student.

2. Whether the alleged conduct and surrounding circumstances reasonably indicate that the student's presence on campus constitutes a threat to others or to the continuance of normal University operations.

The Dean of Students or designee will determine if the interim action will continue. In cases where the interim suspension, eviction, or restriction is issued by the Dean of Students, the student may appear before the Provost/Executive Vice Chancellor to appeal the interim action(s).

ARTICLE VII: OTHER UNIVERSITY POLICIES, RULES, AND STANDARDS

Students at Montana Technological University may be subject to additional University policies, regulations, rules, and/or professional and ethical standards. For example, many professional programs have their own codes of conduct. To the extent that a student's conduct violates these additional standards and also violates the Student Code of Conduct, disciplinary sanctions under this Student Code of Conduct may be imposed in addition to sanctions imposed by the other policies, regulations, rules, and/or professional and ethical standards. Other University, policies, rules and standards, include, but are not limited to the following:

A. Montana Tech Residence Life / Housing

Students who reside in any on-campus housing are also subject to the conduct requirements and expectations set forth in the Residence Life Handbook.

B. Montana Tech Athletics

Student athletes are subject to all standards of conduct and disciplinary procedures as outlines in the Student Athlete Handbook.

C. Student Organizations / Clubs

Student "organization" or "club" refers to any group of University students meeting ASMT's criteria for student group recognition; any group of University students affiliated with a University unit, college, or department; or any group of students formally or informally connected by participation in an activity or behavior connected to University operations or utilizing University space or other resources. Students participating in ASMT recognized student organizations/clubs are also subject to the ASMT constitution and bylaws. The ASMT Senate will coordinate the ASMT Constitution and Bylaws for alleged violation of organizational conduct requirements and may impose sanctions on the student organization/club. The ASMT Senate or any sponsoring administrative or academic unit, college, or department will refer allegations of violations of the University's Code of Conduct to the Dean of Students Office for processing under the Code of Conduct. At the discretion of the Dean of Students Office, allegations of misconduct by a student organization/club or individual students will be managed using the

procedures for general misconduct. Additional University sanctions may be issued in addition to, or in lieu of, the process outlined in the ASMT constitution or bylaws.

D. Responsible Conduct of Research

Research Compliance establishes an administrative process for dealing with misconduct in research and creative activities, or allegations thereof, so that the integrity of research conducted, or services provided at Montana Technological University are maintained, and to provide assurance to federal agencies that the University is in compliance with federal regulations for institutional oversight of misconduct.

E. Discrimination, Harassment, and Retaliation [INTERIM]:

Students are also subject to the Discrimination, Harassment, and Retaliation Policy(ies). The University's discrimination, harassment and retaliation policies are available online at Discrimination, Harassment and Retaliation policy.

F. Drug and Alcohol Policies

Students are also subject to all Drug and Alcohol policies as outlined in the Student Code of Conduct, as well as all local, State, and Federal laws.

G. Professional Program Standards

Students participating in professional programs may also be subject to departmental or program specific codes of conduct. Please see your academic program, college, school or department for more information.

H. Responsible Use of Electronic Communications Policy, University System Policies, and Montana Tech Policies Related to Student Use of IT Resources

Students are also subject to the various policies related to student use of Information Technology resources. These policies are available online at IT policies.

I. Parking Rules and Regulations

Students are required to follow all parking rules and regulations.

ARTICLE VIII: ADDITIONAL INFORMATION / EXPECTATIONS

A. Concerning Behaviors

As a result of growing national trends on college campuses of mental health issues and the increase in unsafe behaviors leading to harm or death, campuses have established Behavioral Intervention Teams (BIT). Montana Tech's intervention team is a team of appointed professionals responsible for identifying, assessing, and responding to serious concerns and/or disruptive behaviors related to students that may threaten the health or safety of the campus community as well as providing extra care and support to our students in need. Concerning behaviors include, but are not limited to: emotional distress, suicidal ideation, eating disorders, self-injury, threatening behavior towards others, and suspected substance abuse. Anyone can report a concern and the Montana Tech intervention team will review the concern and respond accordingly.

B. Report a Concern

To report a concern about a student, please complete the Report a Concern Form. For emergencies, always call 911 first.

C. Tobacco Free Campus

The use of commercial tobacco (including cigarettes, cigars, pipes, smokeless tobacco, e-cigarettes/vapes, and all other tobacco products) by students, faculty, staff, guests, visitors, and contractors is prohibited on all properties owned or leased by Montana Tech. Students found using any form of tobacco as outlined above will face disciplinary action per the Code of Conduct.

Campus-controlled advertising, sale, or distributing of tobacco is prohibited on Montana Tech's campuses. Littering any university property, whether owned or leased, with the remains or packaging of tobacco products is prohibited. Organizers and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events, and sporting events using Montana Tech facilities are required to abide by Montana Tech's tobacco-free policy. Organizers of such events are responsible for communicating the policy to attendees and for enforcing this policy.

D. Drug-Free Workplace

In mandatory compliance with the Drug-Free Workplace Act, Montana Tech is committed to providing drug-free/alcohol-free classrooms and workplace. The abuse or unlawful use of drugs and alcohol is not permitted at campus events and activities. The unlawful manufacture, distribution, sale, possession, or use of a controlled substance in the workplace or while conducting Montana Tech or University System business is prohibited. This law applies to faculty, staff, and students.

All employees must comply with the policy and notify their immediate supervisor of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction. The supervisor is responsible for notifying Human Resources immediately upon notice from the employee. Human Resources is responsible for notify the federal granting agency, when appropriate, of the conviction within ten days of learning of the conviction.

Violations of this policy may result in disciplinary action up to and including termination and suspension, and may have legal consequences. At the option of the employer, and employee violating this policy may be required to satisfactorily complete a drug abuse assistance or rehabilitation program

as an alternative to termination.

Drug dependence and the abuse of alcohol are major health problems and interfere with a learning environment and workplace productivity, safety and security. Employees and students are encouraged to seek assistance in dealing with drug problems. Conscientious efforts to seek help for drug dependency will not jeopardize and employee’s job status.

LEGAL RESOURCES

MONTANA LAWS

For a complete list of Montana Laws on Alcohol and other illegal drugs and Federal Clery Act definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking refer to the Annual Fire and Safety Report at mtech.edu/campus-safety/reports/index.html.

PREVENTION & AWARENESS PROGRAMS

For a complete list of Primary Prevention and Awareness programs refer to the Annual Fire and Safety Report at mtech.edu/campus-safety/reports/index.html.

GET CONNECTED

You have access to a suite of online resources that will help you achieve your educational goals and ambitions. Upon admission, you were assigned a set of credentials to be used when accessing any campus-based computer. These same credentials are also used to access your Montana Tech email account, OrediggerWeb, MyMTech, and Canvas.

NEED HELP FINDING YOUR CREDENTIALS?

- Access the MyMTech webpage at **mymtech.mtech.edu**
- Click on **New User?** in the top right corner of the page
- Use your Student ID number and last name to retrieve your username and password

To obtain your credentials for the first time, navigate to Technical Support (kb.mtech.edu) and search 'Password Assistance.'

MONTANA TECH EMAIL

Your assigned Montana Tech email account is your official source of communication with the school. You are responsible for maintaining and responding to all notifications sent to you via this account, so check it daily!

Information sent to you will include:

- Campus Life Events
- Important Enrollment Notifications
- Campus Safety Updates
- Course Information from Faculty

Email addresses are formatted:
username@mtech.edu

OREDIGGERWEB

OrediggerWeb is Montana Tech's student information system. It is your official student record while attending Tech and allows you to access your information 24/7.

This system allows you to:

- Register for Classes & Print a Schedule
- Accept/Decline Financial Aid
- Pay for Tuition and Fees
- Update Outdated Contact Information
- Check Mid-Term and Final Grades
- Verify Enrollment
- Request a Transcript

MYMTECH / CANVAS

MyMTech is Montana Tech's campus portal and provides direct access to all of Tech's digital services, including Canvas. Canvas is a web-based course management tool designed to enhance teaching and learning.

Canvas allows easy access to:

- Course Materials
- Assignments
- Tests & Quizzes
- Virtual Classrooms

CAMPUS APP

Montana Tech has an exciting new campus app. Download the app at the Google Play Store or the Apple App Store.

The app has many exciting features. A few to note are:

- Access your courses, class schedules, semester grades, and holds
- Keep up-to-date on campus news and events
- Follow athletic news, schedules, and scores

If you have any difficulties with the app, please contact the Montana Tech IT Help Desk at 406-496-4244, or submit a ticket via the Technical Support site.

IT HELPDESK

Mining and Geology Building - Room 110
406.496.4244 | ithelpdesk@mtech.edu

Tech students receive a free license of Microsoft Office 365, which includes **Web Apps for Word, Excel, and PowerPoint.**

Navigate to Technical Support (kb.mtech.edu), sign in and search for "Office 365 License" and view the article: Microsoft Software and Office 365 Information for details.

ACADEMICS

REGISTERING FOR CLASSES

Before registration, make sure you meet with your advisor to review and plan your schedule for the semester. You'll register for classes (and find your advisor if you're not sure who they are) in OrediggerWeb. Get step-by-step instructions for registration at **mtech.edu/online.**

ABSENCES

Montana Tech faculty make reasonable accommodations for students to make-up work missed because of an excused absence. If you're expecting to be absent, you should consult with your instructors early in the semester. Excused absences may include official Montana Tech events or activities, or personal matters deemed appropriate by the instructor. For questions or assistance with unexpected absences, such as for family emergencies, hospitalization, etc., students can contact success@mtech.edu for support.

DISMISSAL AND SUSPENSION

A student may be required to withdraw permanently (dismissal) or for varying periods of time (suspension), and re- admission of such a student may be denied permanently or for a specific period of time for the following reasons:

- Failure to meet the established scholastic standards.
- Failure to observe the expected standards of conduct prescribed by regulations or implied by membership in the Montana Tech community.
- Failure to meet financial obligations.
- Being in such condition of physical or mental illness as may be considered inimical to the welfare of others, or which makes continuance incompatible with the Montana Tech mission as an educational institution.
- A change in enrollment (withdraw from individual or all classes, complete or partial withdrawal for extraordinary reasons)

CAMPUS RESOURCES

Digger Card
The Digger Card is the **official student ID** card of Montana Tech, and it's valid your entire college career! The Digger Card Center is located on the lower level of the Student Union Building.

You can use your Digger Card to:

- Use the Library, HPER, and Learning Center
- Print in the computer labs
- Gain entry to home athletic events
- Access campus buildings and computer labs after hours (during approved times)
- Pick up payroll and loan refund checks in the Business Office
- Take advantage of discounts around Butte
- Use your meal plan

For a complete overview of how you can use your Digger Card for a full list of businesses participating in the Discounts for Diggers program, visit **mtech.edu/diggercard/**.

Career Services
Career Services offers career-related assistance to students at all levels, from incoming freshmen through graduating seniors, graduate students, and alumni. Our staff works directly with students in areas such as career advising and interest assessment, on-campus and off-campus interviewing opportunities, job search strategies, and internship coordination. In addition to our staff, Career Services has other resources available to aid in your career development - company directories and brochures, employer contacts, books you can check-out, and web-based job search information. Attend a workshop or schedule an appointment to utilize all the services available to you. For more information, visit mtech.edu/career.

Tutoring
The goal of the Academic Center for Excellence (ACE) at Montana Tech is to assist and empower students to succeed and excel academically, persist through graduation, prepare for graduate and professional endeavors, and develop an appreciation for lifelong learning. Programs and services are available to all currently enrolled students:

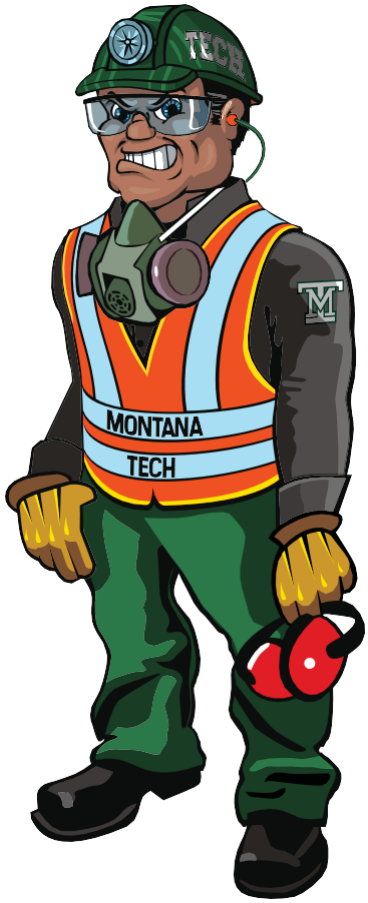
- Drop-In Tutoring
- Private Appointments
- Writing Consultation
- Academic Coaching
- Major Exploration

TRIO
The Federal TRIO Programs (TRIO) are Federal outreach and student services programs designed to identify and provide services for individuals from disadvantaged backgrounds. TRIO includes eight programs targeted to serve and assist low- income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to postbaccalaureate programs. TRIO also includes a training program for directors and staff of TRIO projects. Visit https://institute.mtech.edu/trio_sss/ for more information**.**

Counseling Services
Healthy students are productive students! A variety of services are offered to assist students in their academic and personal success. Montana Tech's professional staff can assist you in developing greater self-awareness, independence, and self-direction in such areas as interpersonal relationships, anxiety and stress management, loss and grief, alcohol and drug concerns, and any other issues.

Disability Services
Montana Tech is committed to ensuring full and equal participation by eliminating barriers and making appropriate accommodations which allow students with disabilities to have equal opportunity in all aspects of campus life. Learn how to request disability accommodations at mtech.edu/academics/services/disability/**.**

SAFETY



The health & safety of students, faculty, staff and visitors is a priority for Montana Tech.

MONTANA TECH CONTACTS

Campus Security: 406-496-4357 (HELP)

Campus Security officers are available 24 hours a day to respond to any emergency on the Montana Tech campus. You can file a report with an officer. Officers are available to answer questions and explain options and resources available to you.

BUTTE-SILVER BOW CONTACTS

If calling from a campus-based land-line, dial 8 before the number to exit the campus network.

Fire Department	**406-497-6481**
Sheriff/Law Enforcement	**406-497-1120**
Ambulance	**406-723-3132**
St. James Healthcare (400 S. Clark)	**406-723-2500**

DISCRIMINATION, HARASSMENT, AND RETALIATION

Montana Technological University commits to a learning and working environment that emphasizes the dignity and worth of every member of its community that is free from discrimination, harassment, and retaliation based upon race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status, sex, gender, age, political ideas, marital or family status, pregnancy, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation (taken together, generally, "protected-class harm"). An inclusive environment is necessary to a healthy and productive University community. The University will take appropriate action to prevent, resolve, and remediate protected-class harm.

The full policies and procedures for Discrimination, Harassment, and Retaliation, including Title IX policies, can be found at: mtech.edu/campus-safety/docs/discrimination-sexual-misconduct-policy.pdf.

University employees are required to report disclosures of any sexual misconduct to Vanessa Van Dyk, Director of Human Resources and Montana Tech Title IX Coordinator. Retaliation for reports is strictly prohibited. Licensed Health Services staff and those contracted by the University are considered confidential resources. For hours, availability, and appointments, please visit or contact:

Student Health Services
healthcenter@mtech.edu
(406) 496-4243
For additional information, visit mtech.edu/student-life/services/health-center/.

Student Counseling Services
Cara Debolt, LCPC cdebolt@mtech.edu
(406) 496-4573
For additional information, visit Counseling at Montana Tech - Montana Tech - Montana's Premier STEM University.
Students can also request and access confidential mental health counseling through Mantra Health 24 hours a day, 7 days a week.

If you are a victim of sexual assault or harassment, support, counseling and advocacy can be arranged through Student Counseling Services. **If you are in crisis or this is an emergency, please contact the Butte Police Department by calling 911**.

Policies and anonymous campus resources can be found at mtech.edu/student-life/conduct/.

HAZING REPORTING PROCEDURES

Hazing is prohibited behavior and should be reported to the Dean of Students Office. To report:

Reports of alleged Hazing can be filed directly through Montana Tech's Dean of Students Office, using any of the following options:

- Online Form: Report General Misconduct
- Phone: (406) 496-4198
- Email: deanofstudents@mtech.edu
- Visit our office: 201 Student Union Building
- Mail - Send to:
  Dean of Students Office
  1300 W. Park Street
  Butte, MT 59701

Reports can also be made to any Campus Security Authority (CSA).

Investigation

When a student or student organization is accused of hazing, the matter is investigated pursuant to the same method used to investigate other potential Student Code of Conduct violations. Upon receiving a report, the Dean of Students Office reviews the information contained in the report and begins the investigatory process. A full outline of the process is included in the Student Code of Conduct (see section 5.2. Procedures for General Misconduct).

If University employees are accused of hazing, the Dean of Students Office or other appropriate office(s), along with Human Resources, reviews the information contained in the report and, when appropriate, coordinates the investigation process.

Depending on the nature of the conduct reported, in some instances other University policies may apply in addition to this Policy.

Prevention and Awareness

Montana Tech organizes and delivers coordinated efforts each academic year, including events, materials, and programs designed to address violence prevention, awareness, bystander intervention, and risk reduction.

OTHER RESOURCES

Safe Space is our community resource and is available to assist and support victims. Safe Space provides shelter and advocacy services. Please contact:

Office: 406-782-8511
Crisis Line: 406-782-8511
Toll Free: 877-335-8511
safespacebutte@gmail.com

Please use these documents as resources and to report an incident involving sexual assault and/or harassment.

- Sexual Assault Reporting Options
- Montana Tech's Discrimination, Harassment, and Retaliation Policy
- Discrimination Grievance Procedures Accompanying the Discrimination, Harassment, and Retaliation Policy Report Discrimination
- Report Harassment, Hazing, or Sexual Assault

Montana Technological University (Montana Tech) seeks to foster a campus environment conducive to academic inquiry, productive campus life, and thoughtful study and discourse. The Student Code of Conduct and Human Resources policies support these goals and aim to foster a healthy, safe, and productive campus and community; to promote moral and ethical development; and to encourage students and employees to abide by city, state, and federal laws as well safe and healthy personal practices. As such, multiple departments and divisions at Montana Tech

work steadfastly to prevent dangerous, illegal, and unhealthy behaviors including misuse and/or abuse of alcohol and/or drugs.
In compliance with the Drug Free Schools and Communities Act, Montana Tech publishes information regarding the University's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and University policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for Montana Tech students and employees. Incoming students are required to complete education modules within Canvas that include content regarding alcohol and drug abuse/prevention. Continuing students have the opportunity to attend wellness fairs, workshops, and guest presentations throughout the year (opportunities vary each semester). If you are interested in viewing a copy of the Alcohol and Drug Prevention and Education Program Biennial Review, contact the Dean of Students, Dr. Joe Cooper, at jcooper2@mtech.edu, 406-496-4198.

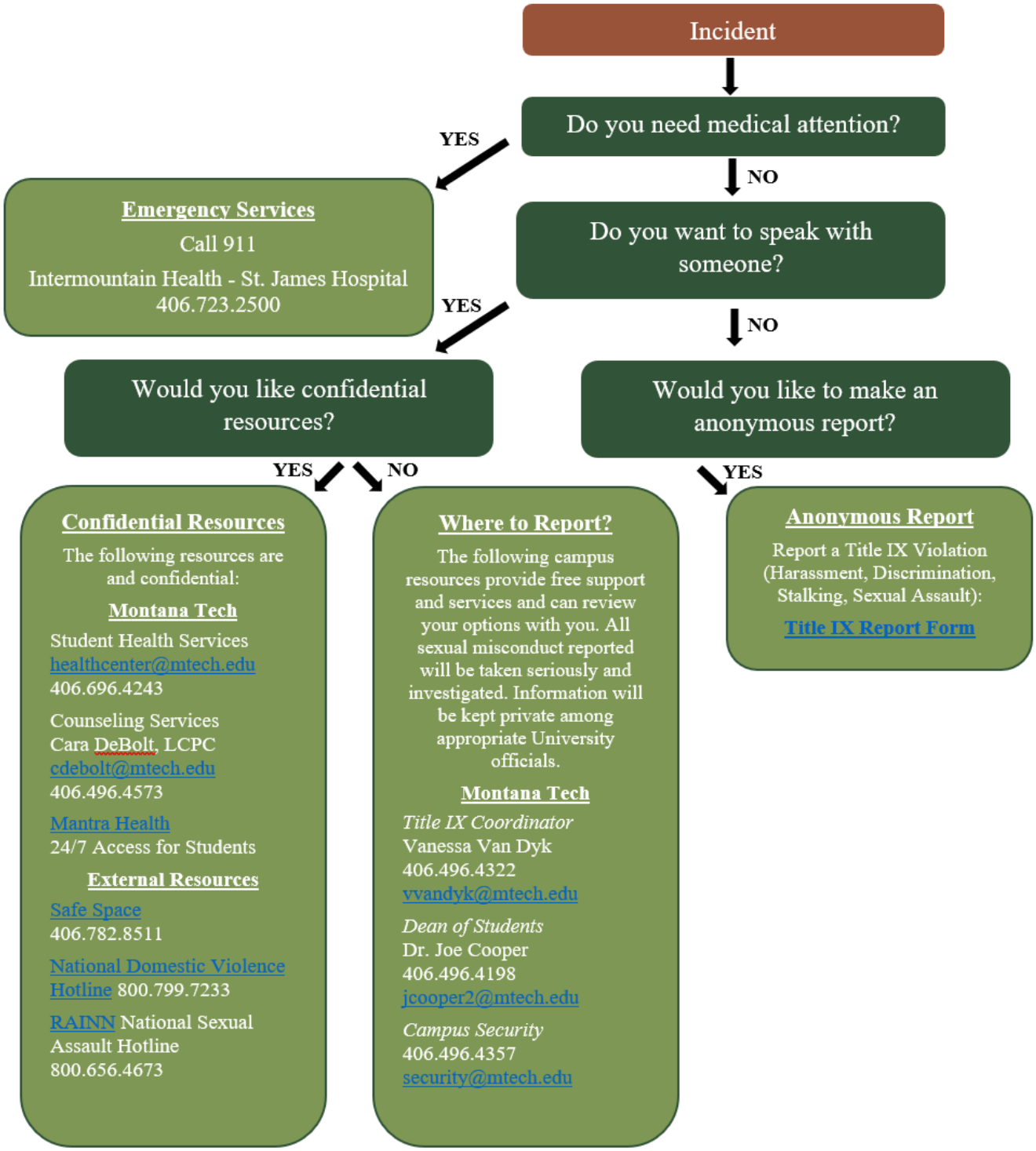
The Annual Campus Fire and Security Report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school's policies, procedures, and programs concerning safety and security, for example, policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported to have occurred on campus, in or on off-campus buildings or property owned or controlled by the school and on public property within or immediately adjacent to the campus.

The Higher Education Act of 1965 (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA), includes many disclosures and reporting requirements. The disclosures are intended to help student and parents make better informed decisions about higher education. With this goal in mind, Montana Tech has developed this site to better inform students, parents and the Montana Tech community: mtech.edu/about/institutional-research/disclosures/index.html

SAFETY: TITLE IX

Support & Reporting Options related to Discrimination, Harassment, Sexual Misconduct, Stalking, and Retaliation

Resources are available to you and reporting is always an option. Choosing one route does not exclude other options. You should pursue whatever route(s) will be most helpful to you.



ACTIVE BYSTANDER, RISK REDUCTION

HOW TO BE AN ACTIVE BYSTANDER,

Bystanders play a critical role in the prevention of sexual and relationship violence. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it." We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, dial 911.This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

RISK REDUCTION

With no intent to victim-blame and recognizing that only abusers are responsible for their abuse, here are some strategies to reduce one's risk of sexual assault or harassment (from Rape, Abuse, & Incest National Network, www.rainn.org).

1. Be aware of your surroundings. Knowing where you are and who is around you may help you out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don't know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
6. Make sure your cell phone is with you and charged and that you have cab money.
7. Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
8. Avoid putting music headphones in both ears to be aware of your surroundings, especially if you are walking alone.
9. When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you out of a bad situation.
10. Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (by calling 911).
11. Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. If you suspect you or a friend has been drugged, contact law enforcement immediately (by calling 911). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
    - Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
    - Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
    - Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.

• Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

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16. Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

EMERGENCY PROCEDURES

ACTIVE SHOOTER

Active Shooter/Terrorist Event/Violence: How to respond when an active shooter is in your vicinity or other violence is occurring: Quickly determine the most reasonable way to protect your own life. Choose the most appropriate action for the situation – evacuate, hide out/lockdown/barricade or act against the shooter.

RUN

Escape quickly. Leave belongings behind.
Help others if you can.
Alter others to stay away. Remember to take cell phones.

HIDE

Lock and barricade doors. Silence phones. Keep silent. Cover windows.

FIGHT

As a last resort, do what it takes to stay alive. Work together. Be aggressive.

CALL 911 WHEN IT IS SAFE FOR YOU TO DO SO

The first officers to arrive to the scene will not stop to help injured persons. Expect rescue teams comprised of additional officers and emergency medical personnel to follow the initial officers. These rescue teams will treat and remove any injured persons. They may also call upon able-bodied individuals to assist in removing the wounded from the premises.

Once you have reached a safe location or an assembly point, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave until law enforcement authorities have instructed you to do so.

EARTHQUAKE

1. Drop, cover, and hold on!
2. Take cover under heavy desk or table, cover your head and neck, hold onto whatever you are under, and stay put until shaking stops
3. If there's nothing to hide under, inner walls or door frames are your next choice
4. Stay away from glass, hanging objects, and bookcases
5. Shield head and face
6. If outdoors, move away from buildings and utility wires

BOMB THREAT

1. Call 911 but do not pull fire alarm
2. Follow evacuation procedures and sign in at assembly area

LOCKDOWN PROCEDURES

Follow for any event when you need to be protected from someone or something on the outside

1. If you are outside, go to closest safe building and closest room.
2. If you are already inside, stay in room.
3. Close and lock door and barricade if possible.
4. Close windows, drapes, and turn off lights.
5. Lie down on floor away from windows and out of sight if possible.
6. Remain silent and calm.
7. Communicate with authorities if possible.
8. Stay in place until all-clear is given by authorities.

EMERGENCY PROCEDURES

GENERAL

In any emergency, protection of all students, faculty and staff are a priority. Anytime the alarm sounds or you're instructed to evacuate, follow these instructions:

1. Follow evacuation route for that room/building
2. Close but do not lock doors unless necessary
3. Turn off equipment if safe to do so
4. Use stairs, not the elevator
5. Go to assigned assembly area a
6. Do not go back into a building until given the all clear

FIRE

1. Pull fire alarm and follow evacuation procedures
2. Call 911 from safe location
3. Call Environmental Health and Safety at 496-4463 and Campus Security at 496-4357

If you're trained and the fire is less than the size of a garbage can, use a fire extinguisher!

HOSTAGE SITUATION

1. If you are not the hostage, call 911
2. Remove uninvolved individuals to a safe location
3. Provide any information you have to authorities

HAZARDOUS MATERIALS INCIDENT

1. If in a lab and spill is small and manageable, wear personal protective equipment and clean appropriately. Notify Environmental Health and Safety (496-4463)
2. If in a lab and spill is large, toxic or flammable, evacuate lab. Notify Environmental Health and Safety (496-4463) and Campus Security (496-4357) immediately.
3. If incident is large from railcars or trucks, follow instructions to shelter-in-place or evacuate

ASSEMBLY AREAS FOR CAMPUS EVACUATIONS ARE POSTED IN EACH BUILDING

SHELTER IN PLACE PROCEDURES

Follow anytime there has been a large hazmat spill, radiation event, or other similar emergency

1. Move all people inside a building immediately.
2. Close all doors to the outside close and lock all windows, close drapes and blinds.
3. Close as many internal doors as possible.
4. Turn off all ventilation, heating and air conditioning systems. (Note: on campus, this has to be done by Physical Facilities.)
5. Extinguish all ignition sources.
6. Take shelter in upstairs, interior room without windows if possible.
7. If possible, seal gaps around windows, door, ventilation ducts or air conditioning units with duct tape, plastic sheeting, aluminum foil, towels, clothing, whatever you have available.
8. Tune into local radio or TV for information.
9. Stay in place until all-clear is given by authorities.

MEDICAL EMERGENCY OR PHYSICAL INJURY

1. Call 911 if you have an unconscious person or if someone requires immediate medical assistance.
2. Also call EH&S 4463 and Security 4357 (HELP).
3. Send someone to meet emergency responders.
4. Administer first aid, CPR or AED (automated external defibrillator) if necessary and if trained.

Montana Tech uses REGROUP for our emergency notification system. Visit https://www.mtech.edu/campus-safety/notification-system/index.html to update your contact information. A cell phone number must be provided to receive text messages.

SAFETY DURING EMERGENCIES

In the event a crime is reported or a situation arises, within the Montana Tech Clery Geography (on Campus, Public Property and Non- campus property), that, in the judgement of the Dean of Students or designee and in consultation with responsible authorities when time permits, constitutes a serious or continuing threat, a campus wide "timely warning," "emergency notification," or "public safety advisory" will be issued.

Depending on the circumstances of the crime, the campus safety alert may be posted on a bulletin board in each building, at the doorway to each campus building, or electronically through Regroup. This holds true for all situations that potentially pose an ongoing threat to students, faculty, staff, and visitors present on campus during the time the campus safety alert is issued, and the surrounding community.

TIMELY WARNING NOTIFICATIONS

Timely Warning Notifications are typically issued for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications:

- Murder/Non-Negligent Manslaughter
- Aggravated Assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger Montana Tech community)
- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis)
- Sexual Assault (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the Title IX Coordinator or designee).
    - In cases involving sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Timely Warning Notice
    - Sometimes cases involving sexual assault are reported after a significant amount of time has passed, thus there is no ability to distribute a "timely" warning notice to the community
- Major incidents of Arson
    - Other Clery crimes as determined necessary by the Dean of Students or designee

Montana Tech may decide to issue Timely Warning Notices for other crime classifications and locations, even though not required by law. Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

Timely Warning Notices are typically written and distributed by the Executive Director of Marketing & Communications or designee in consultation with the Dean of Students or designee.

EMERGENCY NOTIFICATIONS

Emergency Notifications are typically issued for immediate threat(s) to health and safety to those on campus including: Clery- reportable crimes as well as other types of emergencies (i.e., currently happening or will be happening very soon). Examples may be a gas leak in a campus building, an active shooter on campus, approaching tornado, an armed robbery that just occurred, etc. Emergency Notifications are issued upon confirmation of an emergency (when possible). Emergency Notifications are typically written and distributed by the Executive Director of Marketing & Communications or designee in consultation with the Dean of Students or designee.

PUBLIC SAFETY ADVISORIES

Public Safety Advisories are issued at the discretion of Montana Tech.
Public Safety Advisories are safety or security situations that do not meet the threshold for distributing a Timely Warning or Emergency Notification. Examples may be series of bike thefts on campus, multiple reports of identity theft, etc.

Typically, circumstances that warrant campus safety alerts are crimes reported to the Dean of Students, other campus security authorities, and/or the Butte-Silver Bow Police Department (BSBPD). The University has requested the BSBPD inform Montana Tech when crimes are committed on or near campus that might be potential or ongoing threats to the Montana Tech community. This will assist Montana Tech in determining the need for potentially issuing campus safety alerts.

SAFETY DURING EMERGENCIES

Individuals with information they believe warrants a campus safety alert should immediately report it to one of the individuals below:

- Campus Security, 406-496-4357 or security@mtech.edu (available 24/7)
- Joe Cooper, Vice Provost for Student Success/Dean of Students, in person, Student Union Building room 201, via phone at 406-496-4198, or via email at jcooper2@mtech.edu during regular business hours
- Residence Life by calling 406-496-4425 during regular business hours
- Thomas Wilcoxon, Director of Residence Life, at twilcoxon@mtech.edu or 406-496-4426 during regular business hours
- Layne Sessions, Director of Facilities, at 406-496-4399 during regular business hours
- Amanda Badovinac, Executive Director of Marketing and Communications at 406-496-4828 during regular business hours
- Marissa Morgan, Director of Environmental Health and Safety, at 406-496-4463 during regular business hours

MISSING STUDENT NOTIFICATION AND PROCEDURES

Students residing on-campus missing for 24 hours should be reported to the Director of Residence Life and the Vice Provost for Student Success/Dean of Students. If an official missing student report is initiated the appropriate campus authority will report it to Butte Silver-Bow Police Department.

Local law enforcement and campus security will be notified, within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing. Parents or guardians will be notified, in addition to notifying any additional contact person designated by the student, within 24 hours of the determination that the student is missing, if a student is less than 18 years of age and not emancipated. The residence hall handbook lists the specific procedures the college will follow when a student who lives on-campus is determined to be missing for 24 hours.

Additional related information can be found in the Annual Campus Fire & Security Report at https://www.mtech.edu/campus-safety/reports/index.html.

THE FINE PRINT

CATALOG

The Catalog is the official publication of Montana Tech's policies, procedures, requirements, and course descriptions for all departments. The catalog year in which you enter is the official guide to your graduation requirements. It is your responsibility to know the official degree/certifying requirements for your program, and to act upon this information in an effective manner. The Catalog takes precedence over all other materials. Visit https://catalog.mtech.edu/

COLLEGE COMMUNITY EXPECTATIONS (STUDENT CONDUCT)

Montana Tech seeks to provide an environment that promotes academic achievement and integrity and that serves the University's educational mission. It is our expectation that students will conduct themselves in a manner that supports this environment. These expectations include, but are not limited to: regular class/lab attendance, timely completion of assignments, proper preparation for class/lab, and exhibiting behavior that fosters and encourages academic integrity and learning, defends freedom of inquiry and discussion, and allows for the free and open exchange of knowledge, ideas, and opinions.

Montana Tech faculty have the obligation and authority to maintain a classroom environment that promotes these values. Classroom behavior that is deemed inappropriate will be dealt with on a case-by-case basis by the faculty member and, if necessary, the administration.

In addition, any individual within the college community who feels that his or her rights have been infringed upon by the conduct of another student may process a referral to the College Community Expectations Program. In cases where an individual feel that his or her rights have been infringed upon, that individual may also elect to file a complaint with legal authorities, take no action, or discuss the situation with the other individual involved rather than process a referral.

To learn more about our community expectations or to report an incident visit https://www.mtech.edu/student-life/conduct/.

FERPA

The Family Educational Rights and Privacy Act (FERPA) was enacted in 1974 to protect student rights in regard to their education records. FERPA guarantees you the right to inspect and review your education records, to seek to amend an error on your education records, and to have some control over the disclosure of information from those education records. Keep informed of your rights under FERPA and learn how Montana Tech may disclose your educational records at https://www.mtech.edu/academics/services/enrollment/student-info/ferpa/.

SCHOOL SONG

“Forward Tech!”

Forward Tech!
You’ve gotta go forward Tech!
Forward Tech
You’ve gotta go forward Tech!
Let’s make this game a
Vic-tor-y
Rah! Rah! Rah!
Hail to the Copper
Hail to the Green
Hail to the Orediggers
Whose praises we sing!
It’s forward Montana
Tech We’ll win this game!
Yea Copper!
Yea Green!
Come on Orediggers
Beat that team!
Forward Tech!
You’ve gotta go forward Tech!
Let’s make this game a
Vic-tor-y
Rah! Rah! Rah!
Hail to the Copper
Hail to the Green
Hail to the Orediggers
Whose praises we sing!
It’s forward Montana
Tech We’ll win this game!

HERE’S TO A GREAT YEAR.
GO DIGGERS!